

**CITY OF PERKINS
MINUTES
Regular Meeting**

**Tuesday, April 9, 2013, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. Call to order, roll call and establish quorum** – The regular meeting of the Perkins City Commission was called to order at 6:05 p.m. on Tuesday, April 9, 2013. Roll was called, present were Angela Hinkle, John Dragoo, Don Sagersa, Brian Norton and Robert Johnson.
- II. Oath of Office, Mayor Bob Johnson** – The Oath of Office was administered to Mayor Bob Johnson by City Attorney Matt Devlin.
- III. Nomination and Election of Vice-Mayor** – Angela Hinkle nominated Don Sagersa for Vice-Mayor. Brian Norton seconded the nomination. There were no further nominations. Don Sagersa won the election of Vice-Mayor by acclamation.
- IV. Consideration, discussion and action on Consent Agenda** – Don Sagersa made the motion to approve the consent agenda. John Dragoo seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
 - A. **Approval of minutes of the regular meeting on March 12, 2013**
 - B. **Approval of Purchase Orders**
 - C. **Financial Reports**
 - D. **Appointment of Suzy Marshall to the Park & Recreation Board**
 - E. **City Manager's Report**
- V. Consideration of items removed from Consent Agenda**
- VI. Public appearances, petitions, remonstrances, communications and personal appearances**
- VII. Consideration, discussion and action on approving RESOLUTION NO. 4-2013, Declaring April 2013 as Fair Housing Month** – John Dragoo made the motion to approve RESOLUTION NO. 4-2013. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- VIII. Consideration, discussion and action on declaring 1998 Ford Expedition, VIN # 9155, as surplus** – John Dragoo made the motion to declare the 1998 Ford Expedition, VIN # 9155, as surplus. Angela Hinkle seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- IX. Consideration, discussion and action on declaring American Aluminum Accessories K-9 in vehicle platform unit as surplus** – Angela Hinkle made the motion to declare the American Aluminum Accessories K-9 in vehicle platform unit as surplus. Don Sagersa seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- X. Consideration, discussion and action on Ordinance No. 399 "AN ORDINANCE ADOPTING SECTION 2-13A-8 OF CHAPTER 13 OF TITLE 2 OF THE PERKINS CITY CODE LEVYING A USE TAX CONSISTENT WITH AND EQUAL TO THE CITY EXCISE TAX (SALES TAX) AND DECLARING AN EMERGENCY."** – Angela Hinkle made the motion to approve Ordinance No. 399. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None

- XI. Consideration, discussion and action declaring an emergency on Ordinance No. 399** – John Dragoo made the motion to declare an emergency on Ordinance No. 399. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- XII. Consideration, discussion and action on Resolution 3-2013, “A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PERKINS AUTHORIZING THE PLAN ADMINISTRATOR FOR THE OKLAHOMA MUNICIPAL RETIREMENT FUND TO PAY MONTHLY RETIREMENT BENEFITS OF THE RETIREMENT SYSTEM OF THE CITY OF PERKINS, THROUGH THE AUTOMATED CLEARING HOUSE FOR DIRECT DEPOSIT INTO THE BANK OR SAVINGS ACCOUNT OF ANY PARTICIPANT OF THE RETIREMENT SYSTEM, OR TO MAIL CHECKS DIRECTLY TO A BANK OR SAVINGS INSTITUTION AS DIRECTED BY THE PARTICIPANT; AUTHORIZING THE MAYOR TO ENTER INTO THE ENCLOSED AUTHORIZATION AND INDEMNITY AGREEMENT; AND PROVIDING FOR REPEALER AND SEVERABILITY.”** – John Dragoo made the motion to approve Resolution 3-2013. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- XIII. Consideration, discussion and action on Resolution 5-2013 “A RESOLUTION ESTABLISHING SEPTIC WASTE DISPOSAL GUIDELINES AND FEES”** – John Dragoo made the motion to approve Resolution 5-2013. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- XIV. Consideration, discussion and action on selecting a format for the City Manager’s evaluation** – John Dragoo made the motion to amend Sample 2 by including the third paragraph of “Sample 1 – Process” adding to it “The evaluation process will begin in January and finish no later than February”. Brian Norton seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Johnson, Sagersa, Norton Nay: None
- XV. Executive Session Pursuant to 25 O.S. §307(1) to Concerning the Employment, Promotion, Termination, of the City Manager**
- XVI. Consideration, discussion and action as a result of Executive Session**
- XVII. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda**
- XVIII. Adjourn** – Brian Norton made the motion to adjourn. Don Sagersa seconded the motion which passed as follows: Yea: Dragoo, Hinkle, Norton, Sagersa, Johnson Nay: None

The regular meeting of the Perkins City Commission was adjourned at 6:36 p.m. on Tuesday, April 9, 2013.

Signed _____
Robert Johnson, Mayor

Signed _____
Mistelle Burk, City Clerk

NOTICE OF THIS MEETING WAS POSTED THE 8th DAY OF APRIL, 2013 AT 5:00 P.M. AT PERKINS CITY HALL.