

**CITY OF PERKINS
Thomas-Wilhite Memorial Library
Minutes**

**REGULAR MEETING
LIBRARY MEETING ROOM 4:00 P.M.**

**March 20, 2013
WEDNESDAY**

I. CALL TO ORDER / ROLL CALL / ESTABLISH QUORUM

Board members Present: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Bennett Andrews, Tonya Gilbert. Absent: Linda Barta. Also in Attendance: Alison Bloyd, Pete Seikel, Cecil Acuff.

II. CONSIDERATION, DISCUSSION AND ACTION ON CONSENT AGENDA

A. Glenda Murray made a motion to accept the January 16, 2013 minutes, Charlotte Parrack seconded. Yay: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Tonya Gilbert Nay: None

III. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND PERSONAL APPEARANCES.

A. Cecil Acuff discussed a possible donation of \$320,000 for the purposed of constructing a new library building and relocating from the current location. Cecil indicated that some of the donation would be from a donor in Stillwater named Jean Shipman.

IV. REPORTS

- A. Friends of the Library Report
The No-Dinner Dinner Fundraiser invitations were sent out for the April 1 "event."
- B. Financial Report
- C. Library Director's Report

V. CONSIDERATION, DISCUSSION AND ACTION ON ESTABLISHING A BUILDING PLANNING COMMITTEE.

Charlotte Parrack made a motion that the committee be composed of the seven current library board members, with other advisory members invited as-needed. Virginia Rains seconded. Yay: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Tonya Gilbert Nay: None

VI. CONSIDERATION, DISCUSSION AND ACTION ON LIBRARY OVERDUE POLICY.

Updates were made to the method and frequency of overdue notices. One Week Overdue: Patron received automated text/email. Two Weeks Overdue: Patron receives an automated call. Three Weeks Overdue: Patron is mailed a letter. Six Weeks Overdue: Materials are marked as lost and Patron is mailed a letter. Postage costs are charged to the patron accounts. Charlotte Parrack made a motion to accept the policy as read. Tonya Gilbert seconded. Yay: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Tonya Gilbert Nay: None

VII. CONSIDERATION, DISCUSSION AND ACTION ON REAPPOINTMENT OF GLENDA MURRAY TO POSITION 1 ON THE LIBRARY BOARD.

Virginia Rains made a motion to reappoint Glenda Murray to Position 1 on the library board. Nancy Blair seconded. Yay: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Tonya Gilbert Nay: None

VIII. NEW BUSINESS – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably for-seen prior to the time of posting the agenda or any revised agenda.

ADJOURNED AT 5:35 PM

Tonya Gilbert made a motion to adjourn. Glenda Murray seconded. Yay: Nancy Blair, Charlotte Parrack, Virginia Rains, Glenda Murray, Tonya Gilbert Nay: None

Approved: _____
Nancy Blair, President Date