CITY OF PERKINS
MINUTES
Regular Meeting

Tuesday, August 12, 2014, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main

I. **Call to order, roll call and establish quorum** – The regular meeting of the Perkins City Commission was called to order at 6:00 p.m. on Tuesday, August 12, 2014. Roll was called, present were Robert Johnson, Brian Norton, Angela Hinkle, Monica Savory, and John Konrad. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.

II. **Prayer by Paul Dawson**

III. **Pledge of Allegiance of the United States of America**

IV. **Consideration and action on Consent Agenda** – Brian Norton made the motion to approve the consent agenda. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

- A. **Approval of minutes of the regular meeting July 8, 2014 and special meeting July 31, 2014**
- B. **Approval of Purchase Orders**
- C. **Financial Reports**
- D. **Re-appoint Charlotte Parrack to Perkins Public Library Trust Position 1**
- E. **Appointment of Bob Ernst to Central Oklahoma Economic Development District (COEDD) Board**
- F. **Appointment of Joe Barta as proxy to Central Oklahoma Economic Development District (COEDD) Board**
- G. **City Manager's Report**

V. **Public appearances, petitions, remonstrances, communications and personal appearances** - None

VI. **Consideration, discussion and possible action to approve Resolution 23-2014 Fire Incident Fees Schedule** – Angela Hinkle made the motion to approve Resolution 23-2014 Fire Incident Fees Schedule. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

VII. **Consideration, discussion and possible action to select a nominee, from the list of twelve nominees, as City of Perkins vote to fill the Oklahoma Municipal Retirement Fund Trustee-at-large position** – Bob Johnson made the motion to select Robert Johnston for the Oklahoma Municipal Retirement Fund Trustee-at-large position. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

VIII. **Consideration, discussion and possible action to approve Resolution 24-2014 casting City of Perkins' vote for Oklahoma Municipal Retirement Fund Trustee-at-large position** – Brian Norton made the motion to approve Resolution 24-2014 casting City of Perkins' vote for Robert Johnston for Oklahoma Municipal Retirement Fund Trustee-at-large position. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

IX. **Consideration, discussion and possible action to approve Ordinance No. 421 "AN ORDINANCE OF THE CITY OF PERKINS, OKLAHOMA AMENDING ORDINANCE 416, TO PROVIDE THAT CODIFICATION BE MADE UNDER TITLE 9, CHAPTER 9 OF THE CITY CODE, AND NOT TITLE 9, CHAPTER 8, THEREBY ELIMINATING ANY CONFLICT WITH THE PREVIOUS TITLE 9, CHAPTER 8 AND ADOPTING THE 2009 EDITION OF INTERNATIONAL MECHANICAL CODE—ESTABLISHING MINIMUM ACCEPTED STANDARD FOR THE**

DESIGN, INSTALLATION, MAINTENANCE, ALTERATION AND INSPECTION OF MECHANICAL SYSTEMS INCLUDING HEATING SYSTEMS, VENTILATING SYSTEMS, STEAM AND HOT WATER HEATING SYSTEMS, WATER HEATING SYSTEMS, BOILERS AND PRESSURE VESSELS, APPLIANCES UTILIZING GAS, LIQUID OR SOLID FUELS, CHIMNEYS AND VENTS THEREFORE REPEALING AND REPLACING ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH, AND DECLARING AN EMERGENCY." – Brian Norton made the motion approve Ordinance No. 421. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

X. Consideration, discussion and possible action on declaring an emergency on Ordinance No. 421 – Angela Hinkle made the motion to declare an emergency on Ordinance 421. John Konrad seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XI. Consideration, discussion and possible action on naming the street running north south in front of buildings at Oklahoma Territorial Plaza as Plaza Drive as recommended by the Oklahoma Territorial Plaza Trust – Angela Hinkle made the motion to name the street running north south in front of buildings at Oklahoma Territorial Plaza as Plaza Drive. Monica Savory seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XII. Consideration, discussion and possible action on naming the street running east west off of Main Street into the Oklahoma Territorial Plaza as Territorial Lane as recommended by the Oklahoma Territorial Plaza Trust – Angela Hinkle made the motion to name the street running east west off of Main Street into the Oklahoma Territorial Plaza as Territorial Lane. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XIII. Consideration, discussion and possible action to establish a temporary moratorium on mobile homes/manufactured homes/modular homes as recommended by the planning commission – Brian Norton made the motion to establish a temporary moratorium on mobile homes/manufactured homes/modular homes. John Konrad seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XIV. Consideration, discussion and possible action regarding entertainment structures or apparatuses and recreational activities in conjunction with use of city building and/or property – The City Commission asked that the City Manager contact other communities and provide more information on this item.

XV. Consideration, discussion and possible action to adopt revised Personnel Manual – Brian Norton made the motion to adopt the revised Personnel Manual with edits to the grievance procedure and organizational chart sections. John Konrad seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XVI. Consideration, discussion and possible action regarding City Code, Title 5, Chapter 4, fireworks – The City Commission requested that this item be included on the September agenda.

XVII. Consideration, discussion and possible action regarding City Code, Title 5, Chapter 7, animals – Citizen Mike Stancel requested more specific definitions of language regarding "dangerous" animals and "safety" of enclosures. The City Commission requested that the City Manager and City Attorney research the matter and that the item be included on the September agenda.

XVIII. Consideration, discussion and possible action to approve supplemental budget amendment for Fire Department – Brian Norton made the motion to approve the supplemental budget amendment for Fire Department. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XIX. Consideration, discussion and possible action to approve supplemental budget amendment for Police Department – Angela Hinkle made the motion to approve the supplemental budget amendment for Police Department. Monica Savory seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XX. Consideration, discussion and action on declaring 2002 Ford F150 pick-up VIN # ....4228 as surplus – Brian Norton made the motion to declare 2002 Ford F150 pick-up VIN # ....4228 as surplus. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XXI. Consideration, discussion and possible action regarding REAP 2013/2014 "N.W. Second Street and West Thomas Asphalt Drainage Project" grant – Brian Norton made the motion to authorize the City Manager to write a letter proposing changes and correcting issues to the REAP 2013/2014 grant to the grant organization. John Konrad seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

Brian Norton made the motion to enter into Executive Session. Monica Savory seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

The meeting entered into Executive Session at 6:55 p.m.

XXII. Executive Session Pursuant to 25 O.S. §307 B. 3 to discuss the Purchase of Real Property

The meeting resumed at 6:59 p.m.

XXIII. Consideration, discussion and action as a result of Executive Session – Angela Hinkle made the motion to approve the purchase of real property from the capital improvement fund as discussed in executive session: the Niles' Building or Old Grocery Store, 219 S. Main Street, Perkins, Oklahoma, at a price of $59,000. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

XXIV. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda

XXV. Adjourn - Brian Norton made the motion to adjourn. Angela Hinkle seconded the motion, which passed as follows: Yea: Johnson, Hinkle, Savory, Norton, Konrad. Nay: none.

The regular meeting of the Perkins City Commission was adjourned at 6:50 p.m. on Tuesday, August 12, 2014.

Signed Rashel Carnefix
Rashel Carnefix, City Clerk

SEAL

Signed Robert Johnson
Robert Johnson, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 8th DAY OF AUGUST, 2014 AT 4:00 P.M. AT PERKINS CITY HALL