

**CITY OF PERKINS
MINUTES**

**Regular Meeting
Commission Boardroom
City Hall Annex, 102 N. Main**

**February 8, 2011
Tuesday
6:00 p.m.**

- I. Call to order, roll call and establish quorum** – The regular meeting of the Perkins City Commission was called to order at 6:00 p.m. on Tuesday, February 8, 2011. Roll was called, present were, Bob Johnson, Frank Eades, Randy Jarvis and John Dragoo. Don Sagersa was absent.

The Mayor recognized the Leadership Perkins class who were in attendance.

- II. Consideration, discussion and action on Consent Agenda** – Frank Eades made the motion to approve the consent agenda. John Dragoo seconded the motion which passed as follows:
Yea: Eades, Johnson, Dragoo, Jarvis Nay: None
- A. Approval of minutes of the regular meeting on January 11, 2011
 - B. Approval of Purchase Orders
 - C. Financial Reports
 - D. Resolution #2-2011, Contractor Registration Fee
 - E. City Manager's Report

- III. Consideration of items removed from Consent Agenda** - None

- IV. Public appearances, petitions, remonstrances, communications and personal appearances** – Steve Harris asked if the city commission would pass an ordinance to require all contractors to register their license with the city. He also asked if the city commission would consider requesting a fee for permits to install emergency systems. Pete Seikel introduced Kelly McCauley from LifeNet to the commissioners.

- V. Discussion on the lack of options the animal control officer has in regard to feral cats** – The city manager gave a brief description of the activities in regards to feral cats over the past year. There have been over 100 cats taken to OSU for spay/neuter.

- VI. Consideration, discussion and action on declaring the 1999 Ford Expedition vin # 7539 as surplus** – Frank Eades made the motion to declare the 1999 Ford Expedition vin # 7539 as surplus setting the minimum value at \$750. Randy Jarvis seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

- VII. Consideration, discussion and action on approving contract with OK.gov for taking credit card payments through a bill pay module** – Randy Jarvis made the motion to approve the contract with OK.gov for taking credit card payments through a bill pay module. John Dragoo seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

- VIII. Consideration, discussion and action regarding the annexation of a tract of land described as follows:** – Frank Eades made the motion to direct staff to begin the annexation process on the tract of land described as follows. John Dragoo seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

A tract of land in the North Half of Section One (1), Township Seventeen (17) North, Range Two (2) East, Indian Meridian, Payne County, Oklahoma; Commencing at the NE/corner of the NE/4 of Section 1, T-17-N, R-2-E, I.M., Payne County, Oklahoma, Thence West, along the North line of the NE/4 of said Section 1, a distance of 400 feet; Thence South and parallel to the East line of said NE/4 a distance of 2640 feet more or less to the South line of the NE/4 of said Section 1; Thence West, along the South line of said NE/4, a distance of 2240 feet to the SW/corner of said NE/4; Thence continuing West, along the South line of said NE/4, a distance of 330 feet; Thence North, parallel to the East line of the NW/4 of said Section 1, a distance of 660 feet; Thence West, parallel to the South line of the NW/4 of said Section 1, a distance of 330 feet; Thence North, parallel to the East line of the NW/4 of said Section 1, a distance of 660 feet to a point on the South line of the North Half of the Northwest Quarter (NW/4) of said Section 1; Thence East, parallel to the South line of said Section 1, a distance of 660 feet to the center of the North Half of said Section 1; Thence North along the West line of the NE/4 of said Section 1, to a point on the South right of way of State Highway #33; Thence East along said highway right of way to the Point of Beginning.

Less and except the previously annexed tracts described as follows:

A tract of land in the Northeast Quarter (NE/4) of Section One (1), Township Seventeen (17) North, Range Two (2) East, of the Indian Meridian, Payne County, Oklahoma, more particularly described as follows: COMMENCING AT THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER, THENCE SOUTH 89d47'12" WEST ALONG THE SOUTH BOUNDARY OF SAID QUARTER A DISTANCE OF 390.00 FEET TO THE POINT OF BEGINNING, THENCE CONTINUING SOUTH 89d47'12" WEST ALONG SAID BOUNDARY A DISTANCE OF 275 FEET, THENCE NORTH 00d04'34" WEST, PARALLEL TO THE EAST BOUNDARY OF SAID QUARTER, A DISTANCE OF 345 FEET, THENCE NORTH 89d47'12" EAST A DISTANCE OF 275 FEET, THENCE SOUTH 00d04'34" EAST A DISTANCE OF 345 FEET TO THE POINT OF BEGINNING. (Sunflower); and

A TRACT OF LAND IN THE NORTHEAST QUARTER (NE1/4) OF SECTION ONE (1), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWO (2) EAST, INDIAN MERIDIAN, PAYNE COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast Corner of said Northeast Quarter, thence S 89d 47' 12" W along the south boundary of said Northeast Quarter a distance of 377.00 feet, thence N 00d 04' 34" W a distance of 385.00 feet to the POINT OF BEGINNING; thence S 89d 47' 12" W a distance of 85.00 feet, thence N 00d 04' 34" W a distance of 90.00 feet, thence N 89d 47' 12" E a distance of 85.00 feet, thence S 00d 04' 34" E a distance of 90.00 feet to the POINT OF BEGINNING.

- IX. Consideration, discussion and action on adopting ordinance # 383 of the Perkins City Code providing additional charge for certain non-cash payments (credit card) – Frank Eades made the motion to adopt ordinance # 383. Randy Jarvis seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None**
- X. Consideration, discussion and action to declare an emergency on ordinance # 383 – John Dragoo made the motion to declare an emergency on ordinance # 383. Randy Jarvis seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None**

- XI. Consideration, discussion and action on adopting ordinance # 382 amending Section 22-11 of Article 3 of Chapter 22 of the Perkins City Code providing for Building Permits.** – John Dragoo made the motion to adopt ordinance # 382. Randy Jarvis seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None
- XII. Consideration, discussion and action to declare an emergency on ordinance # 382** – Randy Jarvis made the motion to declare an emergency on ordinance # 382. Frank Eades seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None
- XIII. Consideration, discussion and action on approval of funding in the estimated amount of \$28,000 for survey and engineering for industrial access at Vassar Manufacturing** – John Dragoo made the motion to approve funding in the estimated amount of \$28,000 for survey and engineering for industrial access at Vassar Manufacturing. Frank Eades seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

The meeting was recessed to PPWA at 6:42 p.m. The meeting resumed at 6:47 p.m.

John Dragoo made the motion to enter into executive session. Randy Jarvis seconded and the motion passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

The meeting entered executive session at 7:00 p.m.

XIV. Executive Session Pursuant to 25 O.S. §307(1) to Concerning the Employment, Promotion, Termination, of the City Manager

The meeting resumed at 7:10 p.m.

- XV. Consideration, discussion and action as a Result of Executive Session** – John Dragoo made the motion to approve the written agreement with the City Manager as presented. Randy Jarvis seconded the motion which passed as follows: Yea: Eades, Dragoo, Johnson, Jarvis Nay: None

- XVI. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda** None

- XVII. Adjourn** – Bob Johnson made the motion to adjourn. John Dragoo seconded the motion which passed as follows: Yea: Sagersa, Dragoo, Johnson, Eades, Jarvis Nay: None

The regular meeting of the Perkins City Commission was adjourned at 7:14 p.m. on Tuesday, February 8, 2011.

Signed _____
Robert Johnson, Mayor

Signed _____
Mistelle Burk, City Clerk

NOTICE OF THIS MEETING WAS POSTED 7th DAY OF FEBRUARY, 2011 AT 5:00 P.M. AT PERKINS CITY HALL.