CITY OF PERKINS
MINUTES
Regular Meeting

Tuesday, April 14, 2015, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main

I. **Call to order, roll call and establish quorum** - The regular meeting of the Perkins City Commission was called to order at 6:03 p.m. on Tuesday, April 14, 2015. Roll was called, present were Robert Johnson, Brian Norton, Amber Johnston, and Angela Hinkle. Bob Ernst, Matt Devlin, Rashel Carnefix, David Lara, and Jason Shilling were also present.

II. **Prayer**

III. **Pledge of Allegiance of the United States of America**

IV. **Presentation to outgoing Ward 3 Commissioner Angela Hinkle in recognition of her years of service to the city** – Mayor Bob Johnson presented Commissioner Angela Hinkle a recognition plaque and expressed his appreciation for her service.

V. **Oath of Office, Ward 1 Commissioner Brian Norton, Ward 2 Commissioner Jason Shilling and Ward 3 Commissioner David Lara** – The Oath of Office was administered to Ward 1 Commissioner Brian Norton, Ward 2 Commissioner Jason Shilling and Ward 3 Commissioner David Lara by City Attorney Matt Devlin.

VI. **Nomination and Election of Vice – Mayor** – David Lara nominated Brian Norton for Vice-Mayor. Jason Shilling seconded nomination. Brian Norton was elected vice-mayor by unanimous vote as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

VII. **Consideration and action on Consent Agenda** – Brian Norton made the motion to remove Item H. from the Consent Agenda. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

Brian Norton made the motion to approve the consent agenda. Robert Johnson seconded the motion which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

A. **Approval of minutes of the regular meeting March 10, 2015 and special meeting on March 24, 2015**
B. **Approval of Purchase Orders**
C. **Financial Reports**
D. **Budget Amendment – Meter deposits Revenue and Meter Deposits Refunds**
E. **Budget Amendment – Animal Control Special Donations Revenue and Animal Control Special Donations Expense**
F. **Budget Amendment – Red Bud Payments to Public Works Admin for Financial Services (correct revenue allocation)**
G. **Budget Amendment – Capital Improvement Funds for sirens**
H. **Budget Amendment – Landes Settlement Revenue and Settlement Expense**
I. **Re-appointment of Charlotte Parrack to Thomas-Wilhite Memorial Library Board**
J. **Re-appointment of Nancy Blair to Thomas-Wilhite Memorial Library Board**
K. **Resolution 5 - 2015 Oklahoma Municipal Retirement Fund approved Trust Indenture and Restatement**
L. **Resolution 6 - 2015 Fire Wise Community**
M. **Resolution 7 - 2015 Declaring April as Fair Housing Month**
N. **Agreement to accept Payne County transfer of office equipment/furniture**

O. **City Manager's Report**

VIII. **Consideration of items removed from the Consent Agenda** – Brian Norton moved to approve Item H. Budget Amendment – Landes Settlement Revenue and Settlement Expense. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

IX. **Bid Opening for turn-key outdoor warning siren system including rotating AC/DC electro-mechanical sirens** – Three bid packets were received and opened: Chickasaw Personal Communications, Ardmore, Okla., for $76,143; Goddard Enterprises, Edmond, Okla., for $75,272; and American Signal, Milwaukee, Wis., for $64,975.

X. **Bid Opening for fire department general tires (6)** – No bids were received.

XI. **Public appearances, petitions, remonstrances, communications and personal appearances** – John Dragoo expressed the interest of the Perkins Lions Club and Perkins Community Foundation in assisting with procuring a fence for Red Bud Assisted Living Center.

XII. **Presentation by Colleen Crummy on upcoming City of Perkins Pup-a-Palooza, Saturday, May 30, 2015** – Colleen Crummy addressed the Commission about the upcoming Pup-a-Palooza to benefit the city's animal shelter.

XIII. **Presentation by Les McGee of Air Evac regarding city-wide membership program** – Less McGee was not present.

XIV. **Consideration, discussion and possible action to award bid for turn-key outdoor warning siren system including rotating AC/DC electro-mechanical sirens** – No bid was awarded. The City Manager will review the three bid packets and a special meeting will be held to award the bid.

XV. **Consideration, discussion and possible action to award bid for fire department general tires (6)** – No action.

XVI. **Consideration, discussion and possible action to declare fire department general tires (6) as scrap and authorize staff to dispose of them** – Brian Norton moved to declare the tires as scrap and to authorize staff to dispose of them. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XVII. **Consideration and discussion of FY 2015-2016 budget** – City Manager Bob Ernst spoke to the Commission about the proposed Fiscal Year 2015-2016 budget.

XVIII. **Consideration, discussion and possible action to endorse the Perkins Lions Club's proposed project to construct, in conjunction with the Perkins Community Foundation and Stites Construction Company, a sidewalk on the east side of Main Street from 124 S. Main to the corner of Main and Kirk Street** – John Dragoo addressed the commission regarding the Lions Club sidewalk proposal, stating that the Perkins Lions Club and Perkins Community Foundation will seek donations to fund the project. Brian Norton moved to endorse the project. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XIX. **Consideration, discussion and action on proclaiming the week of April 13, 2015 through April 17, 2015 as Week of the Young Child in conjunction with the National Association for the Education of Young Children** – Robert Johnson moved that the week of April 13-17, 2015 be proclaimed Week of the Young Child. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XX. **New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda** – None

XXI. **Adjourn** – Brian Norton made the motion to adjourn. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

The regular meeting of the Perkins City Commission was adjourned at 6:40 p.m. on Tuesday, April 14, 2015.

Signed Rashel Carnefix
Rashel Carnefix, City Clerk

Signed
Robert Johnson, Mayor

AMENDED NOTICE OF THIS MEETING WAS POSTED THE 11th DAY OF APRIL, 2015 AT 2:00 P.M. AT PERKINS CITY HALL