

**PERKINS PUBLIC WORKS AUTHORITY  
MINUTES  
Regular Meeting**

**Tuesday, September 8, 2015, 6:00 p.m.  
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. **Call to order, roll call and establish quorum** – The regular meeting of the Perkins Public Works Authority was called to order at 6:02 p.m. on Tuesday, September 8, 2015. Roll was called; present were Robert Johnson, Brian Norton, Amber Johnston, Jason Shilling, and David Lara. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.
- II. **Presentation by Oklahoma Water Resources Board** – Lori Johnson and Connie Guinn, representing the Oklahoma Water Resource Board, presented a ceremonial check in the amount of \$545,000 to the Perkins Public Works Authority, and announced that the PPWA will receive \$250,000 through the OWRB principal forgiveness program.
- III. **Consideration and action on Consent Agenda** – Brian Norton made the motion to approve the Consent Agenda. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.
  - A. **Approval of minutes of the regular meeting on August 11, 2015, and special meeting on August 18, 2015**
  - B. **Approval of Purchase Orders**
  - C. **Financial Reports**
  - D. **Budget Amendment – Automated Meter Reading System purchase**
  - E. **City Manager's Report**
- IV. **Consideration of items removed from Consent Agenda** – None.
- V. **Discussion, Consideration and Possible Action regarding Acceptance of Bids for Project labeled Automated Meter Reading System** – Brian Norton made the motion to approve the Acceptance of Bids document as prepared by Cowan Engineering Group. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.
- VI. **Public appearances, petitions, remonstrances, communications and personal appearances** – None.
- VII. **Discussion, Consideration and Possible Action regarding Award of Bid for Project labeled Automated Meter Reading System** – Brian Norton made the motion to award the bid for project labeled Automated Meter Reading System. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.
- VIII. **Consideration, discussion and possible action to approve Automated Meter Inspector Agreement in the amount of \$4,104 with Eric Smith, Smith Building Inspection Services** – Brian Norton made the motion to approve the agreement with Eric Smith. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

- IX. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION No. 15-2015 OF THE PERKINS PUBLIC WORKS AUTHORITY (THE "AUTHORITY") APPROVING AND AUTHORIZING A CLEAN WATER SRF LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$545,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$545,000.00, SECURED BY A PLEDGE OF REVENUES AND A AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT FOR CLEAN WATER SRF LOAN; APPROVING AND AUTHORIZING THE EXECUTION OF A MORTGAGE WITH POWER OF SALE AND SECURITY AGREEMENT; RATIFYING AND CONFIRMING AN AMENDED LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT PERTAINING TO THE CITY'S WATER AND SANITARY SEWER SYSTEMS LEASED TO THE PERKINS PUBLIC WORKS AUTHORITY; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATING THERETO** – Worley Aitken of Municipal Financial Services and Jered Davidson of Public Finance Law Group provided a brief overview of Resolution No. 15-2015. Brian Norton made the motion to approve Resolution 15-2015. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.
- X. Consideration, discussion and possible action to approve an agreement with Association of Central Oklahoma Governments in an amount not to exceed \$6,000 to conduct soil resistivity testing on land owned the Mary Sue Edwards Trust for a new water well** – Brian Norton made the motion to approve the agreement with Association of Central Oklahoma Governments. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.
- XI. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda**
- XII. Adjourn** – David Lara made the motion to adjourn. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

The regular meeting of the Perkins Public Works Authority was adjourned at 6:22 p.m. on Tuesday, September 8, 2015.

Signed   
Rashel Carnefix, Secretary

Signed   
Robert Johnson, Chairman

**NOTICE OF THIS MEETING WAS POSTED THE 3<sup>rd</sup> DAY OF SEPTEMBER, 2015 AT 4:00 PM AT PERKINS CITY HALL**