CITY OF PERKINS
MINUTES
Regular Meeting

Tuesday, November 10, 2015, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main

I. **Call to order, roll call and establish quorum** - The regular meeting of the Perkins City Commission was called to order at 6:04 p.m. on Tuesday, November 10, 2015. Roll was called, present were Robert Johnson, Amber Johnston, David Lara, and Jason Shilling. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present. Brian Norton was absent.

II. **Prayer**

III. **Pledge of Allegiance of the United States of America**

The meeting moved to item VIII.

Brian Norton arrived at 6:09 p.m.

The meeting was recessed to allow for photos.

The meeting reconvened at 6:20 p.m. and moved to item IV.

IV. **Consideration and action on Consent Agenda** – Brian Norton made the motion to approve the Consent Agenda. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

- A. **Approval of minutes of the regular meeting October 13, 2015**
- B. **Approval of Purchase Orders**
- C. **Financial Reports**
- D. **Amended Use Agreement for Vassar Community Center**
- E. **Budget Amendment – Fire Dept 2015 REAP Grant Revenue**
- F. **Budget Amendment – City Clerk Health Insurance Line**
- G. **Budget Amendment – Police Dept. School Resource Program**
- H. **Budget Amendment – Emergency Management SLA Fund**
- I. **Budget Amendment – Fire Dept. Sale of Asset**
- J. **Budget Amendment – Capital Improvement OWRB AMR Project (#2)**
- K. **Budget Amendment – Municipal Court Juvenile Fines FY2015**
- L. **Budget Amendment – Police Dept. Asset Forfeiture Revenue FY2015**
- M. **Budget Amendment – Animal Control Building Donations Revenue FY2015**
- N. **Resolution 19-2015, Reaffirming NIMS Standard and establishing Emergency Management department head as local point of contact**
- O. **Appointment of Jack Carnefix, II, to Board of Adjustment for term ending June 2018**
- P. **Oklahoma Municipal League Bylaw Amendments**
- Q. **Addendum to Court Collection Services Agreement**
- R. **Resolution 20-2015, City Election 2016**
- S. **City Manager's Report**

V. **Consideration of items removed from the Consent Agenda**

The meeting moved to item XXI.

VI. **Bid Opening for animal control 2009 Damon Mobile Home Style 840R-CBSE (Travel Trailer)** – Three bids were received: Hank Lewis - $5,762; Kevin McIntyre - $6,552.79; and Ron Arter - $4,750.

VII. **Public appearances, petitions, remonstrances, communications and personal appearances** – none.

VIII. **Consideration, discussion and possible action to recognize eight-year-old Tanner Holman, Honorary Police Chief, for his outstanding contributions to the City of Perkins on November 10, 2015** – Honorary Chief Tanner Holman presented a report of his activities for the day. Jason Shilling moved to recognize Tanner for his outstanding contributions to the city. David Lara seconded the motion, which passed as follows: Yea: Johnson, Johnston, Lara, Shilling Nay: None.

IX. **Consideration, discussion and possible action to award bid on animal control 2009 Damon Mobile Home Style 840R-CBSE (Travel Trailer)** – Kevin McIntyre was in attendance and requested that his bid be retracted. Brian Norton moved to award the bid to Hank Lewis for $5,762. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

X. **Consideration, discussion and possible action to approve Agreement for Administration of the Sales and Use Tax Ordinances and Agreement to Engage in Compliance Activities with Oklahoma Tax Commission** – Jason Shilling moved to approve the agreement with the OTC. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XI. **Consideration, discussion and possible action to approve Ordinance No. 436 "AN ORDINANCE AMENDING SECTIONS 5-7B-11, 5-7B-12 AND 5-7C-11 OF CHAPTER 5 OF THE PERKINS CITY CODE MODIFYING DETENTION PERIOD FOR IMPOUNDED ANIMALS AND DECLARING AN EMERGENCY."** – Brian Norton moved to approve Ordinance No. 436. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XII. **Consideration, discussion and possible action on declaring an emergency on Ordinance No. 436** – Brian Norton moved to declare an emergency on Ordinance No. 436. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XIII. **Consideration, discussion and possible action to approve Ordinance No. 437 "AN ORDINANCE AMENDING SECTIONS 6-6-6 OF CHAPTER 6 OF THE PERKINS CITY CODE TO PROVIDE FOR CHILD PASSENGER RESTRAINT SYSTEMS AND DECLARING AN EMERGENCY"** – Brian Norton moved to approve Ordinance No. 437. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XIV. **Consideration, discussion and possible action on declaring an emergency on Ordinance No. 437** – Jason Shilling moved to declare an emergency on Ordinance No. 437. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XV. **Consideration, discussion and possible action to approve Ordinance No. 438 "AN ORDINANCE ADOPTING SECTION 6-10-7 OF CHAPTER 6 OF THE PERKINS CITY CODE BANNING TEXTING WHILE DRIVING AND DECLARING AN EMERGENCY."** – Robert Johnson moved to approve Ordinance No. 438. Brian Norton seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XVI. **Consideration, discussion and possible action on declaring an emergency on Ordinance No. 438** – Brian Norton moved to declare an emergency on Ordinance No. 438. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XVII. **Consideration, discussion and possible action to approve Ordinance No. 439 "AN ORDINANCE AMENDING SUBSECTION 5-6-1(B) OF CHAPTER 5 OF THE PERKINS CITY CODE ESTABLISHING HOURS FOR CURFEW FOR MINORS AND DECLARING AN EMERGENCY"** – Brian Norton moved to approve Ordinance No. 439. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XVIII. Consideration, discussion and possible action on declaring an emergency on Ordinance No. 439 – Robert Johnson moved to declare an emergency on Ordinance No. 439. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XIX. Consideration, discussion and possible action to approve Resolution 21-2015, "A RESOLUTION ESTABLISHING PENALTIES FOR OFFENSES REGARDING TEXTING WHILE DRIVING" – Brian Norton moved to approve Resolution 21-2015. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XX. Consideration, discussion and possible action to approve the policy manual for the fire department and authorize future revisions upon City Manager approval – Brian Norton moved to approve the policy manual for the fire department and authorize future revisions upon City Manager approval. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XXI. Consideration, discussion and possible action to approve completed # 15913 CDBG 13 project for purchase of fire equipment and all closeout documents and to accept the project as complete and authorize all payments – Jason Shilling made the motion to approve completed #15913 CDBG 13 project and closeout documents and to accept the project as complete and authorize all payments. David Lara seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XXII. Consideration, discussion and possible action to reduce the speed limit on Kirk Street - Amber Johnston moved to reduce the speed limit on Kirk Street between Main Street and Sadler to 25 mph. Jason Shilling seconded the motion, which passed as follows: Yea: Norton, Johnston, Lara, Shilling Nay: None. Abstention: Johnson

XXIII. Consideration, discussion and possible action to declare as scrap one (1) Hustler Super Z lawn mower owned by the Oklahoma Territorial Plaza – Brian Norton moved to declare the Hustler Super Z scrap. Amber Johnston seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

XXIV. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda – none.

XXV. Adjourn – Brian Norton made the motion to adjourn. Jason Shilling seconded the motion, which passed as follows: Yea: Johnson, Norton, Johnston, Lara, Shilling Nay: None.

The regular meeting of the Perkins City Commission was adjourned at 6:37 p.m. on Tuesday, November 10, 2015.

Signed Rashel Carnefix
Rashel Carnefix, City Clerk

Signed
Robert Johnson, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 6th DAY OF NOVEMBER, 2015 AT 9:30 A.M. AT PERKINS CITY HALL