

**PERKINS PUBLIC WORKS AUTHORITY
MINUTES
Regular Meeting**

**Tuesday, April 12, 2016, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. Call to order, roll call and establish quorum** – The regular meeting of the Perkins Public Works Authority was called to order at 6:35 p.m. on Tuesday, April 12, 2016. Roll was called; present were Jason Shilling, Brian Norton, and David Lara. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.
- II. Consideration and action on Consent Agenda** – Brian Norton made the motion to approve the Consent Agenda. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
 - A. Approval of minutes of the regular meeting on March 8, 2016**
 - B. Approval of Purchase Orders**
 - C. Financial Reports**
 - D. Budget Amendment – Public Works Interest Payment/Contract Services**
 - E. City Manager’s Report**
- III. Consideration of items removed from Consent Agenda** – None.

- IV. Public appearances, petitions, remonstrances, communications and personal appearances** – None.
- V. Consideration, discussion, and possible action to accept of Pay Application No. 3 in the amount of \$46,280.01 from Ferguson Enterprises for the Project: Automated Meter Reading System Project** – Brian Norton moved to accept Pay Application No. 3. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
- VI. Consideration, discussion, and possible action regarding acceptance of Invoice No. 1 in the amount of \$4,104 from Eric Smith, Inspector for the Project: Automated Meter Reading System Project** – Brian Norton moved to accept Invoice No. 1. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
- VII. Consideration, discussion, and possible action to accept of Reconciliation Change Order No. 2 reflecting a deduction in the amount of \$59,701.02 for the Project: Automated Meter Reading System** – Brian Norton moved to accept Reconciliation Change Order No. 2. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
- VIII. Consideration, discussion, and possible action regarding acceptance of Automated Meter Reading Project and authorizing City staff to complete OWRB closeout forms for the Project: Automated Meter Reading System Project** – Brian Norton moved to accept the AMR Project and authorize City staff to complete closeout forms. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
- IX. Consideration, discussion, and possible action regarding acceptance of an Oklahoma Department of Environmental Quality application for permit to construct and agency review fee in the amount of \$1,068.71 for the Project: FY-2016 CDBG Well Project** – Brian Norton moved to accept the DEQ application for permit and review fee. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.
- X. Consideration, discussion, and possible action to approve Resolution 12-2016 “A RESOLUTION AMENDING WATER RATES AND SEWER SERVICE CHARGE”** – Brian Norton moved to approve Resolution 12-2016. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.

- XI. New Business** – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda – None.
- XII. Adjourn** – Brian Norton made the motion to adjourn. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Lara Nay: None.

The regular meeting of the Perkins Public Works Authority was adjourned at 6:48 p.m. on Tuesday, April 12, 2016.

Signed Rashel Carnefix
Rashel Carnefix, Secretary

Signed Jason Shilling
Jason Shilling, Chairman

NOTICE OF THIS MEETING was posted in prominent public view at the principal office of the City of Perkins, Oklahoma, prior to 5:00 o'clock p.m. on Friday, April 8, 2016.