

**CITY OF PERKINS
MINUTES
Regular Meeting**

**Tuesday, May 10, 2016, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. **Call to order, roll call and establish quorum** – The regular meeting of the Perkins City Commission was called to order at 6:00 p.m. on Tuesday, May 10, 2016. Roll was called, present were Jason Shilling, Brian Norton, Amber Johnston, and David Lara. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.
- II. **Prayer**
- III. **Pledge of Allegiance of the United States of America**
- IV. **Public Hearing on proposed operating budget for Fiscal Year 2016-2017** – The Public Hearing was opened at 6:02 p.m. There was no one to speak for or against the proposed budget. The Public Hearing closed at 6:03 p.m.
- V. **Consideration and action on Consent Agenda** – Brian Norton moved to approve the Consent Agenda. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara Nay: None.
 - A. **Approval of minutes of the regular meeting April 12, 2016**
 - B. **Approval of minutes of the special meeting April 19, 2016**
 - C. **Approval of minutes of the special meeting April 26, 2016**
 - D. **Approval of Purchase Orders**
 - E. **Financial Reports**
 - F. **Resolution 15-2016; Payment to Landes Engineering for Fiscal Year 2017**
 - G. **Approving Blanket Bond Covering the City Manager, Director of Finance/City Clerk and Mayor at \$50,000 each and All Other City/Public Works Employees at \$10,000 Each**
 - H. **Appointment of Scott Flatt to the Parks and Recreation Board**
 - I. **Budget Amendment – Public Works Insurance Claim Revenue**
 - J. **Budget Amendment – Fire Department O'Reilly Refund**
 - K. **Budget Amendment – Public Works Sale of Scrap**
 - L. **Budget Amendment – Animal Control for Pup-a-Palooza**
 - M. **Budget Amendment – General Obligation Bond**
 - N. **City Manager's Report**
- VI. **Consideration of items removed from the Consent Agenda** – None.
- VII. **Consideration, discussion, and possible action to appoint a commissioner for Ward Four** – Jason Shilling moved to appoint Shannon Terry as commissioner for Ward Four. Brian Norton seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara Nay: None.
- VIII. **Oath of Office, Shannon Terry, Ward Four Commissioner** – The Oath of Office was administered to Shannon Terry by City Attorney Matt Devlin.
- IX. **Consideration, discussion, and possible action to open bids for 12 Self-Contained Breathing Apparatus (SCBA), 24 cylinders, and 25 face pieces as described in the bid specifications provided by Perkins Fire Department** - The mayor opened two bids: The Cashion Company (Casco Industries, Inc.) Little Rock, Ark., in the amount of \$71,842.00 and Ferrara Fire Apparatus, Holden, La., in the amount of \$87,637.50.

The meeting recessed to the Perkins Industrial Development Authority meeting at 6:10 p.m.

The meeting reconvened at 6:15 p.m.

- X. **Receive bids for the purchase of \$1,285,000 General Obligation Bonds, Series 2016 of the City and vote to award said bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders** – Worley Aitken, Municipal Finance Services, reported that two bids had been received: BOSC, Inc., in association with Stroud National Bank, Stroud, Okla., net interest cost of \$332,951.25 and Commerce Bank, in association with Payne County Bank, Perkins, Okla., net interest cost of \$362,690.80. Brian Norton moved to award the bid to BOSC, Inc. Amber Johnston seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XI. **Consider and vote on Ordinance No. 443 providing for the issuance of general obligation bonds in the sum of \$1,285,000 by the City of Perkins, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as "General Obligation Bonds, Series 2016"; providing for the registration thereof; establishing the City's reasonable expectation with respect to issuance of tax-exempt obligations in calendar year 2016 and designating bonds as "qualified tax-exempt obligations"; approving the form of a Continuing Disclosure Certificate; providing for the levy of an annual tax for the payment of principal of and interest on the same; and fixing other details of the issue; and declaring an emergency** – Brian Norton moved to approve Ordinance No. 443. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XII. **Consideration, discussion, and possible action on declaring an emergency on Ordinance No. 443** – Brian Norton moved to declare an emergency on Ordinance No. 443. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XIII. **Public appearances, petitions, remonstrances, communications and personal appearances** – None.
- XIV. **Consideration, discussion, and possible action on 2016-2017 Little League Agreement with Perkins Community Foundation in the amount of \$7,500** – Brian Norton moved to approve the 2016-2017 Little League Agreement. Amber Johnston seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XV. **Consideration, discussion, and possible action to approve Resolution 14-2016 adopting the City of Perkins operating budget for Fiscal Year 2016-2017 in the amount of \$5,884,016** – Jason Shilling moved to approve Resolution 14-2016. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XVI. **Consideration, discussion, and possible action to award bid for 12 Self-Contained Breathing Apparatus (SCBA), 24 cylinders, and 25 face pieces as described in the bid specifications provided by Perkins Fire Department and authorizing award to the next best bidder in the event that the lowest bidder withdraws** – Amber Johnston moved to award the bid to The Cashion Company (Casco Industries, Inc.) Little Rock, Ark., in the amount of \$71,842.00. Brian Norton seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XVII. **Consideration, discussion, and possible action regarding acceptance of quotes for the replacement of submersible pumps at the waste water treatment plant not to exceed the amount of \$35,000 to be funded from remaining loan funds from the Project: Automated Meter Reading System** – Brian Norton moved to approve purchase of submersible pumps in an amount not to exceed \$35,000. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XVIII. **Consideration, discussion, and possible action regarding acceptance of the engineering services agreement from Cowan Group Engineering for sanitary sewer mapping in the amount of \$36,554 to be funded with remaining loan funds from the Project: Automated Meter Reading System** –

Brian Norton moved to accept the agreement with Cowan Group Engineering for sanitary sewer mapping. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

XIX. Consideration, discussion, and possible action to adopt Wildfire Protection Plan as prepared by Perkins Fire Department – Brian Norton moved to adopt the Wildfire Protection Plan. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

XX. Consideration, discussion, and possible action to declare storm sirens #8 Federal Signal and Siren Corp. 3T-22F74 - Serial #268809, #9 Federal Signal and Siren Corp. 3T-22F74 - Serial #296325, and #10 make, model, and serial number unavailable as scrap and authorize city staff to dispose of them – Brian Norton moved to declare the three storm sirens as scrap and authorize city staff to dispose of them. Amber Johnston seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

XXI. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda – None.

XXII. Adjourn – Brian Norton moved to adjourn. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

The regular meeting of the Perkins City Commission was adjourned at 6:35 p.m. on Tuesday, May 10, 2016.

Signed


Rashel Carnefix, City Clerk

Signed


Jason Shilling, Mayor

NOTICE OF THIS MEETING was posted in prominent public view at the principal office of the City of Perkins, Oklahoma, prior to 5:00 o'clock p.m. on Friday, May 6, 2016.