

**PERKINS PUBLIC WORKS AUTHORITY  
MINUTES  
Regular Meeting**

**Tuesday, May 10, 2016, 6:00 p.m.  
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. **Call to order, roll call and establish quorum** – The regular meeting of the Perkins Public Works Authority was called to order at 6:35 p.m. on Tuesday, May 10, 2016. Roll was called; present were Jason Shilling, Brian Norton, Amber Johnston, David Lara, and Shannon Terry. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.
- II. **Consideration and action on Consent Agenda** – Brian Norton moved to approve the consent agenda. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
  - A. **Approval of minutes of the regular meeting on April 12, 2016**
  - B. **Approval of Purchase Orders**
  - C. **Financial Reports**
  - D. **Recognize the Vice Mayor of the City of Perkins City Commission as the Vice Chairman of the Perkins Public Works Authority**
  - E. **Budget Amendment – Public Works Insurance Claim Revenue**
  - F. **Budget Amendment – Public Works Sale of Scrap**
  - G. **City Manager’s Report**
- III. **Consideration of items removed from Consent Agenda** – None.
- IV. **Public appearances, petitions, remonstrances, communications and personal appearances** – None.
- V. **Consideration, discussion, and possible action approving the Perkins Public Works Authority Operating Budget for Fiscal Year 2016-2017 in the amount of \$1,555,834** – Brian Norton moved to approve the PPWA Budget for Fiscal Year 2016-2017. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- VI. **Consideration, discussion, and possible action regarding acceptance of quotes for the replacement of submersible pumps at the waste water treatment plant not to exceed the amount of \$35,000 to be funded from remaining loan funds from the Project: Automated Meter Reading System** – Brian Norton moved to approve purchase of submersible pumps in an amount not to exceed \$35,000. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- VII. **Consideration, discussion, and possible action regarding acceptance of the engineering services agreement from Cowan Group Engineering for sanitary sewer mapping in the amount of \$36,554 to be funded with remaining loan funds from the Project: Automated Meter Reading System** – Brian Norton moved to accept the agreement with Cowan Group Engineering for sanitary sewer mapping. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- VIII. **New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda** – None.
- IX. **Adjourn** – Jason Shilling moved to adjourn. Brian Norton seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

The regular meeting of the Perkins Public Works Authority was adjourned at 6:38 p.m. on Tuesday, May 10, 2016.

Signed   
Rashel Carnafix, Secretary

Signed   
Jason Shilling, Chairman

**NOTICE OF THIS MEETING** was posted in prominent public view at the principal office of the City of Perkins, Oklahoma, prior to 5:00 o'clock p.m. on Friday, May 6, 2016.