

**CITY OF PERKINS
MINUTES
Regular Meeting**

**Tuesday, August 9, 2016, 6:00 p.m.
Commission Boardroom, City Hall Annex, 102 N. Main**

- I. Call to order, roll call and establish quorum** – The regular meeting of the Perkins City Commission was called to order at 6:00 p.m. on Tuesday, August 9, 2016. Roll was called, present were Jason Shilling, Brian Norton, Amber Johnston, David Lara, and Shannon Terry. Bob Ernst, Matt Devlin, and Rashel Carnefix were also present.
- II. Prayer**
- III. Pledge of Allegiance of the United States of America**
- IV. Consideration and action on Consent Agenda** – Brian Norton moved to approve the Consent Agenda. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry
Nay: None.
 - A. Approval of minutes of the regular meeting July 12, 2016**
 - B. Approval of minutes of the special meeting August 4, 2016**
 - C. Approval of Purchase Orders**
 - D. Acceptance of Financial Reports**
 - E. Approval of Budget Amendment – General Fund / Oklahoma Territorial Plaza Fund (Payroll Increase)**
 - F. Approval of Budget Amendment – General Fund (Comp Time Payout)**
 - G. Approval of Budget Amendment – General Fund (Dept. of Labor Requirements for Payroll)**
 - H. Approval of Budget Amendment – General Fund / Public Works (Telephone System)**
 - I. Approval of Budget Amendment – General Fund (Emergency Management Prior-Year Carry Forward)**
 - J. Approval of Budget Amendment – General Fund (Animal Control Building Fund)**
 - K. Approval of Budget Amendment – General Fund (Prior Year Purchase Orders Closed Erroneously)**
 - L. Approval of Budget Amendment – Capital Improvement (Prior Year Purchase Orders Closed Erroneously)**
 - M. Approval of Budget Amendment – Library Trust (Prior-Year Carry Forward)**
 - N. Approval of Budget Amendment – Bond Construction (Prior-Year Carry Forward corrected)**
 - O. Liberty Federal Savings Bank Corporate Resolution (Authorizing Updated Signature Card)**
 - P. Acceptance of City Manager’s Report**
- V. Consideration of items removed from the Consent Agenda** – None.
- VI. Public appearances, petitions, remonstrances, communications and personal appearances** – None.
- VII. Consideration, discussion, and possible action to approve an amended agreement with Payne County for street repair/maintenance** – Brian Norton moved to approve the amended agreement with Payne County. Amber Johnston seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry
Nay: None.

- VIII. Consideration, discussion, and possible action to approve agreement with City of Stroud to permit City of Stroud's use of #8 and #9 emergency sirens, declared as scrap at the May 10, 2016, City Commission meeting** – Brian Norton moved to approve the agreement with the City of Stroud. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- IX. Consideration, discussion, and possible action to award bid for Water Tower Rehabilitation as described in the bid specifications provided by Cowan Engineering and authorizing award to the next best bidder in the event that the lowest bidder withdraws** – Michael Taylor spoke regarding the three bids that were received and said that Cowan Group Engineering had declared them all to be complete. Taylor reported that pursuant to the review of the bid package, bonds, and bid tabulation, the low bid is acceptable and recommended that the Commission award the bid for the water tower rehabilitation to the low bidder, American Tank Restoration, Evansville, Indiana. American Tank Restoration's Base Bid is in the amount of \$146,200.00; the Deduct Alternate is in the amount of \$500.00; and the Additive Alternate bid is in the amount of \$4,000.00. Cowan Group recommended that the deduct alternate is minimal and would not be of any value to award, making the total bid, including the additive alternate, \$150,200.00. Brian Norton moved to award the bid for the Water Tower Rehabilitation to the low bidder, American Tank Restoration, Evansville, Indiana. Jason Shilling seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- X. Consideration, discussion, and possible action approving Jessica Torres's application for a permit to keep fowl on her property located at 416 W. French St.** – Brian Norton moved to approve Jessica Torres's application for a permit to keep the current number of fowl on her property, with any increase in population to be approved by the Animal Welfare Supervisor. Shannon Terry seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XI. Consideration, discussion, and possible action to approve Resolution 17-2016, "A RESOLUTION ADOPTING THE PAYNE COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN"** – Shannon Terry moved to approve Resolution 17-2016. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XII. Consideration, discussion, and possible action to approve Resolution 18-2016, "A RESOLUTION ESTABLISHING FEES FOR PARKS AND RECREATION"** – Jason Shilling moved to approve Resolution 18-2016. Brian Norton seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XIII. Consideration, discussion, and possible action regarding acceptance of Invoice No. 1 in the amount of \$31,080.00 from Barco Pump, Project: Wastewater Treatment Plant Pump Replacement** – Brian Norton moved to accept Invoice No. 1 from Barco Pump. Amber Johnston seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XIV. Consideration, discussion and possible action to surplus 2002 Nortel phone system and set the value** – Jason Shilling moved to surplus, declare as scrap, and allow the city manager to dispose of the 2002 Nortel phone system. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XV. Consideration, discussion, and possible action to adopt the revised City Financial Investment Policy** – Brian Norton moved to adopt the revised City Financial Investment Policy. David Lara seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.
- XVI. New Business – Under the open meeting act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda**
- XVII. Adjourn** – David Lara made the motion to adjourn. Brian Norton seconded the motion, which passed as follows: Yea: Shilling, Norton, Johnston, Lara, Terry Nay: None.

The regular meeting of the Perkins City Commission was adjourned at 6:24 p.m. on Tuesday, August 9, 2016.

Signed Rashel Carnefix
Rashel Carnefix, City Clerk

Signed Jason Shilling
Jason Shilling, Mayor

NOTICE OF THIS MEETING was posted in prominent public view at the principal office of the City of Perkins, Oklahoma, prior to 5:00 o'clock p.m. on Friday, August 5, 2016.