

**CITY OF PERKINS  
PLANNING COMMISSION  
AGENDA**

**Regular Meeting  
Commission Boardroom  
City Hall Annex, 102 N. Main**

**September 29, 2016  
Thursday  
6:30 p.m.**

- I. Call to order / roll call / establish quorum**
- II. Consideration, discussion and action on consent agenda**
  - A. Approval of minutes of Public Hearing and Regular meeting on August 25, 2016**
- III. Public appearances, petitions, remonstrance's, communications and personal appearance for any items not on the agenda**
- IV. Report by City Manager, Bob Ernst, on past months activities**
- V. Consideration and discussion in reference to the City Manager's response to the "new business" comments by Patty Evans regarding the powers and duties of the Planning Commission, the mobile home moratorium, the City Limits Map, the Residential Single Family Ordinance, writing text amendments, and the procedures that are used by the City Clerk to record the minutes of the City Commission Meetings, that were made at the August 25, 2016 regular meeting of the Planning Commission.**
- VI. Consideration, discussion and possible action to elect from their members, for a term of one year, a chairperson.**
- VII. Consideration, discussion and possible action to elect from their members, for a term of one year, a vice chairperson.**
- VIII. Consideration, discussion and possible action to elect from their members, for a term of one year, a secretary.**
- IX. Consideration, discussion, and possible action to prepare and recommend to the city commission for adoption a comprehensive plan for the physical development of the city.**
- X. Consideration, discussion and possible action to recommend lifting the mobile home moratorium to the City Commission.**
- XI. Consideration, discussion and possible action to recommend to the City Commission a change in City Code 10-10-8 as below:**

**10-10-8 MOBILE HOME SITE REQUIREMENTS:**

The following general provisions shall apply to freestanding mobile homes:

A. Every person desiring to ~~create, establish, expand, develop or construct~~ expand an existing mobile home site shall submit a site plan which includes the following:

1. A legal description of the property.
2. A scaled drawing of appropriate dimensions, which includes the following:
  - a. Written legal description of the site, including the size of the site in square feet or in acres.
  - b. Location of the site on the property.
  - c. Location and size of existing and other proposed structures on the property.
  - d. Location and size at all easements, utilities and rights of way, existing and proposed.
  - e. A north arrow, date, scale and appropriate legend.

B. Each mobile home site shall satisfy all of the following requirements:

1. It shall have a hard surfaced entry area.
2. It shall have at least two (2) hard surfaced off street parking spaces, together measuring no less than eighteen feet (18') wide and twenty feet (20') long.
3. The mobile home shall be not less than twenty feet (20') from any other mobile home or permanent building, including any structural additions thereto.
4. The mobile home shall be not less than the setback distance of twenty feet (20') from the front yard line, and twenty feet (20') for the rear and any exterior property line, easement or right of way, and ten feet (10') from the side yard lines.
5. Connections to utilities shall adhere to the provisions contained in section 10-10-10 of this chapter.
6. The site shall be arranged so that it abuts on a driveway or street of at least sixteen feet (16') in width, giving access directly from a public street. All driveways and roads shall be graded so as to have natural drainage and shall be well lighted at night and unobstructed. (2010 Code § 22-63)

**XII. Consideration, discussion and possible action to recommend to the City Commission repealing Ordinance 442 which creates the mobile home district.**

**XIII. New Business – under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda**

**XIV. Adjourn**

**THIS REGULAR MEETING AGENDA WAS POSTED IN PROMINENT PUBLIC VIEW AT THE PRINCIPAL OFFICE OF THE CITY OF PERKINS, OKLAHOMA, PRIOR TO 5:00 O'CLOCK PM ON TUESDAY, SEPTEMBER 27, 2016.**

Signed

  
\_\_\_\_\_  
Lisa McKnight, Secretary