

CITY OF PERKINS



CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

Roof Replacements as a result of Hail Damage

BID OPENING DATE: September 10, 2019

August 13, 2019

City of Perkins

SOLICITATION FOR BIDS

Notice is hereby given that the City of Perkins will receive sealed Bids for the construction and Installation of:

Roof Replacement on the following buildings

Thomas-Wilhite Public Library	101 East Thomas
Perkins City Hall	110 North Main
Gazebo (In front of City Hall)	110 North Main
Perkins Police Department	120 North Main

in the office of the City Clerk, City Hall, at P.O. Box 9, Perkins, Oklahoma 74059, until **4:00 p.m.**, on the **10th day of September, 2019** and will open bids the same day at **6:00 p.m.** in the Commission Board Room, Thomas-Wilhite Public Library, 101 E. Thomas Street, Perkins, OK. Bids shall be opened at the above stated time for receipt of Bids or as soon thereafter as practicable. This project consists of furnishing all required materials, supplies, equipment, tools, and personnel to perform all necessary labor for the removal of existing and installation of specified roofing materials on four separate buildings in Perkins, OK.

The work shall be done in accordance with the 2015 International Building Code (IBC) and specifications on file in the City Manager's Office.

Each bid must be submitted in a sealed envelope bearing on the outside, the name of the bidder, his/her address and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form. All blank spaces for bid prices must be completed in ink, or typewritten and in both words and figures.

Bids received more than ninety-six (96) hours, excluding Saturdays, Sundays and holidays, before the time set for opening of bids, as well as bids received after the time set for receipt of bids, WILL NOT be considered and will be RETURNED UNOPENED.

Each bid submitted is a legal offer and when accepted by the City, constitutes a FIRM AND BINDING CONTRACT. The City reserves the right to REJECT ANY or ALL BIDS. The City of Perkins reserves the unconditional right to cancel all or any portion of this project within thirty (30) days from the date of the opening of the bids, for any reason and at its sole discretion.

INSTRUCTION TO BIDDERS

EXAMINATION OF SITE Each bidder by making his bid represents that he has visited the site and familiarized himself with all the conditions under which the work is to be performed. No extra compensation will be allowed by reason of any matters or things concerning which the bidder did not inform himself prior to bidding.

EXAMINATION OF BIDDING DOCUMENTS Each bidder by making his bid represents that he has read and understands the bidding documents. The bidder shall include in his bid prices any and all costs that may be necessary to complete the work in accordance with the requirements of the contract documents.

SUBSURFACE EXPLORATION DATA Investigations of subsurface conditions at the site is the responsibility of the Contractor. The Owner assumes no responsibility whatsoever with respect to the sufficiency of the Contractor's investigations, or of their interpretation, and there is no guarantee, either expressed or implied, that the conditions found by the Contractor are representative of those existing throughout the work or any part of it, or that unforeseen developments may not occur. The Contractor shall plan his work based upon his own subsurface information and assume responsibility for conditions other than those he may find.

INTERPRETATION OF CONTRACT DOCUMENTS Questions regarding documents, discrepancies, omissions, or intent of the specifications or drawings shall be submitted in writing to the Owner at least seven (7) days prior to opening of bids to provide time for issuing and forwarding an addendum. Any interpretation of the contract documents will be made only by addendum duly issued or delivered by the Owner to each person receiving a set of documents. The Owner will not be responsible for any other explanations or interpretation of the contract documents.

MATERIAL SUBSTITUTION Each bidder shall base his bid upon the materials and equipment as described in the bidding documents. The successful contractor will not be allowed to make any substitutions on his own initiative, but in each instance will be required to obtain authorization from the Owner before installing any work in variance with the requirements of the contract documents.

APPROXIMATE QUANTITIES On all items on which bids are to be received on a unit price basis, the quantities stated in the bid will not be used in establishing final payment due the Contractor. The quantities stated, on which unit prices are invited, are approximate only and each bidder shall make his own estimate from the contract drawings of the quantities required on each item and calculate his unit price bid for each item accordingly. Bids will be compared on the basis of number of units stated in the bidding schedule. Payment on the contract or unit price items shall be based on the actual number of units installed in the completed work.

QUALIFICATIONS OF BIDDERS IN DETERMINING THE LOWEST RESPONSIBLE BID, THE FOLLOWING ELEMENTS WILL BE CONSIDERED: WHETHER THE BIDDER INVOLVED (A) MAINTAINS A PERMANENT PLACE OF BUSINESS; (B) HAS ADEQUATE STATION EQUIPMENT TO DO THE WORK PROPERLY AND EXPEDITIOUSLY; (C) HAS A SUITABLE FINANCIAL STATUS TO MEET OBLIGATIONS INCIDENTAL TO THE WORK; AND (D) HAS APPROPRIATE TECHNICAL EXPERIENCE.

Each bidder may be required to show that former work performed by him has been handled in such manner that there are no just or proper claims pending against such work. No bidder will be acceptable if he is engaged on any other work which impairs his ability to finance this contract or provide proper equipment for the proper execution of same. Each bidder shall demonstrate his ability of meeting all requirements herein stipulated, if asked for them.

Each bidder shall submit a STATEMENT OF QUALIFICATIONS (SOQ) which demonstrates the bidder's

experience with similar projects. The SOQ must list similar projects in progress or completed within the past five (5) years. The SOQ shall include the name of project; location; construction cost; summary of work completed; date completed; client contact name and phone number.

AGREEMENT, BONDS, INSURANCE The attention of bidders is specifically directed to the forms of agreement and bonds to be executed and the types of insurance to be taken out in the event a contract award is made.

BID SUBMITTAL Each bid, properly signed, together with the bid security, affidavits, and qualification statements (if required), shall be enclosed in a sealed envelope addressed and entitled as specified in the Invitation to Bid. All addenda issued shall be signed and included with the documents at the time of bid submittal.

Complete and submit one (1) original of the following documents:

- 1. Bid Proposal Form.**
- 2. Business Relationship Affidavit.**
- 3. Non-Collusion Affidavit.**
- 4. Qualification Statements.**

WITHDRAWAL OF BID Any bid may be withdrawn at any time prior to the hour fixed in the Invitation to Bid for the opening of bids, provided that a request in writing executed by the bidder or his duly authorized representative for the withdrawal of such bid is filed with the Owner prior to the time specified for the opening of bids. The withdrawal of a bid will not prejudice the right of a bidder to file a new bid, except that the new bid must be submitted prior to the date and time for submitting bids.

PENALTY FOR COLLUSION If at any time it shall be found that the person, firm, or corporation to whom the Contract has been awarded has, in presenting any bid or bids, colluded with any other party or parties, then the Contract so awarded shall be null and void, and the Contractor and his sureties shall be liable to the Owner for all loss for damage which the Owner may suffer thereby, and the Owner may advertise for new bids for said work.

LICENSE Each bidder shall possess state and local licenses as are required by law, and shall furnish satisfactory proof to the Owner upon request that the licenses are in effect during the entire period of the Contract.

AWARD OF CONTRACT The award of any contract or contracts will be made to the lowest responsible bidder or bidders. The Owner reserves the right to reject any or all bids, or to waive irregularities or informalities at its discretion. In the event that the approvals are not received or the Owner cannot award or reject said proposals within 90 days from the date of opening of bids, bidders shall have the right to withdraw their bids on written notice to the Owner.

EFFECTIVE DATE OF AWARD If a contract is awarded by the Owner, such award shall be effective when formal notice of such award, signed by the authorized representative of the Owner, has been delivered to the intended awardee, or mailed to him at the main business address shown on his bid, by some officer or agent of the Owner duly authorized to give such notice.

EXECUTION OF AGREEMENT Copies of the agreement in the number stated in the form of agreement shall be executed by the successful bidder and returned, together with the required bonds and insurance, within fifteen (15) days from and after the date of the award of the Contract. Effective date of bonds shall be the same or later than the date of the agreement.

FAILURE TO EXECUTE AGREEMENT AND FILE BONDS AND INSURANCE Failure of a successful bidder to execute the agreement and file required bonds and insurance within the required time shall be just cause for the annulment of the award. On failure of a successful bidder to execute the agreement and file the required bonds and insurance within the required time, he shall forfeit his bid security as agreed herein above. Upon annulment of an award as aforesaid, the Owner may then award a contract to the next lowest responsible bidder.

PAYMENT FOR EXCESS COSTS AND LIQUIDATED DAMAGES The successful contractor will be required to pay for the excess cost of field engineering and inspection and liquidated damages as defined in the General Conditions of the Standard Specifications for Construction and the Contract Agreement, if extensions of time are not granted by Owner because of avoidable delays as therein defined.

ADMINISTRATIVE MATTERS

The Contractor shall obtain all permits and licenses required. The Contractor shall pay all fees associated with such permits, licenses and other.

This project is eligible for sales tax exemption.

BID PROPOSAL FORM

CITY OF PERKINS
BID NOTICE: Roof Replacements

THE UNDERSIGNED BIDDER, having examined the plans, specifications, the locations, arrangements, and conditions of roads, street, utilities and other facilities or appurtenances which affect or may be affected by the proposed work, the actual sites of the proposed improvements and being acquainted with and fully understanding: (1) the extent and character of the work covered by this proposal; (2) the locations and specified requirements of and for the proposed improvements and other items of work appurtenant thereto; and (3) the normal existing and probable construction difficulties, hazards or all other factors or conditions which may or may not be apparent, which may affect or be affected by the specified work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor; and to construct, erect, equip, and complete all work stipulated in, required by, and in accordance with the contract documents hereto attached and the specifications referred to therein (as altered, changed, or modified by any and all addenda thereto), for and in connection with the Contract for which this proposal is herein submitted for and in consideration of the prices set out herein.

The undersigned bidder hereby agrees to furnish the required Performance Bond, Statutory Bond, Maintenance Bond, and evidence of insurance and to enter into a contract within fifteen (15) days after the acceptance of this proposal, and further agrees to complete the work in **120** days (stipulated in the Contract Agreement) from the date of the issuance by the City of a Work Order authorizing commencement of work.

DATED this _____ day of _____ 20 _____.

Signature: _____

Name and Title: _____

Company: _____ Circle One: Corporation Partnership Individual

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____

Federal Tax I.D. _____

Attest: _____

Secretary

Corporate Seal

(if applicable)

Library Building, 101 East Thomas

DESCRIPTION	QTY	Unit Price	Total
Tear off, haul and dispose of modified bitumen roofing	49.24 SQ		
Tear off, haul and dispose of 5 ply built-up roofing	49.24 SQ		
Remove Fiberboard - 1"	49.24 SF		
Insulation - ISO board, 1"	49.24 SQ		
Modified bitumen roof*	54.00 SQ		
*Includes: Fiberglass base sheet, modified bitumen, roofing nails, and installation labor. Quality: SBS or APP modified bitumen with granulated surface; single ply, mechanically fastened glass base felt; torch down application cap sheet with standard 3" to 4" laps.			
Aluminum rake/gable edge trim - color finish	26.00 LF		
Remove Furnace vent - rain cap and storm collar, 5"	1.00 EA		
Furnace vent - rain cap and storm collar, 5"	1.00 EA		
Remove Steel wall coping	50.50 LF		
Steel wall coping	50.50 LF		
Exterior light fixture - Detach & reset	1.00 EA		
Central air - condenser unit - Detach & reset	2.00 EA		
Condenser unit - Detach & reset	2.00 EA		
Speaker system - Detach & reset	1.00 EA		
Awning - Canvas - Detach & reset	46.00 LF		
Remove Fabric replacement - High grade	276.00 SF		
Fabric replacement - High grade	276.00 SF		
All fasteners to complete work	1.00 LS		
Acoustic Ceiling	1.00 EA		

ADDITIVE ALTERNATE-Exterior Awning

Replace Fabric Awning with Metal Roofing -Ribbed- 26 gauge Red or Green			
Modification of Awning Frame if needed	1.00 LS		

ALL ITEMS TO INCLUDE ALL APPURTENANCES NECESSARY TO PROVIDE A COMPLETE AND OPERABLE SYSTEM AS DESCRIBED IN THE SPECIFICATIONS.

TOTAL BID FOR LIBRARY \$ _____

TOTAL BID FOR LIBRARY IN WORDS _____

City Hall, 110 North Main

DESCRIPTION	QTY	Unit Price	Total
<u>Remove Metal roofing - ribbed - 26 gauge - 1 1/8" to 1 1/2"</u>	2554.00 SF		
<u>Installation of APA Rated Plywood Sheathing 15/32 min</u>	2554.00 SF		
<u>Metal roofing - ribbed - 26 gauge - 1 1/8" to 1 1/2"</u>	2554.00 SF		
<u>Neoprene pipe jack flashing for metal roofing</u>	2.00 EA		
<u>Remove Metal roofing - corrugated - 29 gauge.</u>	466.00 SF		
<u>Installation of APA Rated Plywood Sheathing 15/32 min</u>	466.00 SF		
<u>Metal roofing - corrugated - 29 gauge.</u>	466.00 SF		
<u>Gable trim for metal roofing</u>	209.00 LF		
<u>All fasteners to complete work</u>	1.00 LS		
<u>Fluorescent light fixture - 2' & 4' - Detach & reset</u>	1.00 EA		
<u>Drywall Repair - Minimum Charge - Labor and Material</u>	1.00 EA		
<u>Insulation - Minimum Charge - Labor and Material</u>	1.00 EA		
<u>Mask and prep for paint - paper and tape (per LF)</u>	30.00 LF		
<u>Seal/prime then paint the ceiling (2 coats)</u>	56.00 SF		
<u>Floor protection - plastic and tape - 10 mil</u>	56.00 SF		

ALL ITEMS TO INCLUDE ALL APPURTENANCES NECESSARY TO PROVIDE A COMPLETE AND OPERABLE SYSTEM AS DESCRIBED IN THE SPECIFICATIONS.

TOTAL BID FOR CITY HALL \$ _____

TOTAL BID FOR CITY HALL IN WORDS _____

Gazebo, 110 North Main (In front of City Hall)

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Remove Laminated - comp. shingle rfg. - w/ felt	2.60 SQ		
Laminated - comp. shingle rfg. - w/ felt	3.00 SQ		
Remove Additional charge for steep roof – 7/12 to 9/12 slope	2.60 SQ		
Additional charge for steep roof - 7/12 to 9/12 slope	2.60 SQ		
Ridge cap - composition shingles	90.00 LF		
Remove Drip edge	52.00 LF		
Drip edge	52.00 LF		
All fasteners to complete work	1.00 LS		

ALL ITEMS TO INCLUDE ALL APPURTENANCES NECESSARY TO PROVIDE A COMPLETE AND OPERABLE SYSTEM AS DESCRIBED IN THE SPECIFICATIONS.

TOTAL BID FOR GAZEBO \$ _____

TOTAL BID FOR GAZEBO IN WORDS _____

Police Department, 120 North Main

DESCRIPTION	QTY	Unit Price	Total
Remove Metal roofing - ribbed - 26 gauge - 1 1/8" to 1 1/2"	2070.00 SF		
Metal roofing - ribbed - 26 gauge - 1 1/8" to 1 1/2"	2070.00 SF		
Sidewall flashing for metal roofing - 26 gauge	136.50 LF		
Remove Steel wall coping - large	91.00 LF		
Steel wall coping - large	91.00 LF		
Neoprene pipe jack flashing for metal roofing	2.00 EA		
Remove Metal roofing - corrugated - 29 gauge.	478.00 SF		
Metal roofing - corrugated - 29 gauge.	478.00 SF		
Remove Gable trim for metal roofing	66.50 LF		
Gable trim for metal roofing	66.50 LF		
All fasteners to complete work	1.00 LS		

ALL ITEMS TO INCLUDE ALL APPURTENANCES NECESSARY TO PROVIDE A COMPLETE AND OPERABLE SYSTEM AS DESCRIBED IN THE SPECIFICATIONS.

TOTAL BID FOR POLICE DEPARTMENT \$ _____

TOTAL BID FOR POLICE DEPARTMENT IN WORDS _____

Grand Total Bid Amount

TOTAL BID FOR ALL FOUR PROJECTS COMBINED \$ _____

TOTAL BID FOR ALL FOUR PROJECTS COMBINED IN WORDS _____

NON-COLLUSION AFFIDAVIT

STATE OF OKLAHOMA)
) SS.
COUNTY OF PAYNE)

_____, of lawful age, being first duly sworn on oath that (s)he is the agent authorized by the firm of _____ to submit the above Contract to the City of Perkins.

Affiant further states that such firm has not paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the City of Perkins, any money or other thing of value, either directly or indirectly, in the procuring of the Contract.

Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any state officials concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Contractor Signature

Printed Name/Title

Subscribed and sworn before me this _____ day of _____, 20__

Notary Public

My Commission Expires:

(Seal)

BUSINESS RELATIONSHIP AFFIDAVIT

STATE OF OKLAHOMA)
) SS.
COUNTY OF PAYNE)

_____, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exists, affiant should so state.)

Contractor Signature

Printed Name/Title

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20__

Notary Public
(Seal)

My commission expires:

CONTRACT AGREEMENT

THIS CONTRACT AND AGREEMENT, made and entered into this ____ day of _____, 20____ by and between the City of Perkins, Perkins, Oklahoma, party of the first part, hereinafter termed "Owner", and _____ party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, the Owner has caused to be prepared, in accordance with law, certain specifications, plans, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents and has received sealed proposals for furnishing materials, labor, and equipment for either of the indicated works.

This project consists of furnishing all required materials, supplies, equipment, tools, and plant to perform all necessary labor for the construction of construction and Installation of:

Roof Replacement on the following buildings

Thomas-Wilhite Public Library	101 East Thomas
Perkins City Hall	110 North Main
Gazebo (In front of City Hall)	110 North Main
Perkins Police Department	120 North Main

The work shall be done in accordance with the 2015 International Building Code (IBC) and specifications on file in the City Manager’s Office as outlined and set out in the bidding documents and in accordance with the terms, specifications, plans, and provisions of said Contract; and,

WHEREAS, Contractor, in response to request for bids, has submitted to the City of Perkins in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, the City of Perkins, in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above-named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this Contract to said Contractor, for the sum named in the proposal to-wit:

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

- (1) That the Contractor hereby agrees to furnish all tools, equipment, materials, and labor, and to build and complete the above described project in accordance with the specifications therefore on file in the office of the City Clerk of Perkins, Oklahoma.
- (2) That the Owner shall pay the Contractor for the work performed, as follows:
 - a. Payment for unit price items shall be at the unit price bid for actual construction quantities.

- b. Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly but shall be included in the bid price for any or all of the pay quantities.
- c. At the end of each month the Contractor may make written estimates of the materials in place and accepted, and the amount of work performed in accordance with the contract during the current period of time between estimates and the value thereof computed at the contract unit prices. Payment to the Contractor shall be in the amount of the estimate minus the retainage as permitted by law.
- d. Should any defective work or materials be discovered or should a reasonable doubt arise as to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects are remedied.
- e. And that the Contractor's bid is hereby made a part of this Agreement.

(3) That the City of Perkins reserves the right to add to or subtract from the estimated quantities or amount of work to be performed. The work to be performed or deducted shall be at the unit price bid.

(4) That the Contractor will not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written work directive change; and that in the event any additions are provided by the Contractor without such authorization, the Contractor shall not be entitled to any compensation therefor whatsoever.

(5) That if any additional work is performed or additional materials provided by the Contractor upon authorization by the Owner, the Contractor shall be compensated therefore at the unit price bid and as agreed to by both parties in the execution of the Change Order.

(6) That the Contractor shall perform the work and provide the materials strictly in accordance with the specifications as to quality and kind and all work and materials shall be subject to rejection by the Owner through its authorized representatives for failure to meet such requirements, and in the event of such rejection, the Contractor shall replace the work and materials without compensation therefore by the Owner.

(7) The Contractor shall complete the work in accordance with the terms of this Agreement within a period of time not to exceed **120 calendar days** following the issuance by the City of a Work Order authorizing the Contractor to commence work on the project.

(8) The Contractor shall furnish bonds and certificate of insurance as specified in the "Instructions to Bidders" and/or the "General Provisions", which must be approved by the Owner prior to issuance of the Work Order and commencement of the work on the project.

(9) On completion of the work, but prior to the acceptance thereof by the City of Perkins, it shall be the duty of the City Manager or other appropriate person to determine that said work has been completely and fully performed in accordance with said Contract Documents; and upon making such determination said official shall make his final certificate to the City of Perkins.

(10) Liquidated damages shall be paid by the Contractor at the rate of **\$500** per each and every **calendar** day required by him to complete the contract in excess of the contract time.

(11) **APPROXIMATE QUANTITIES** on all items which bids are to be received on a unit

price basis; the quantities stated in the bid will not be used in establishing final payment due the contractor. The quantities stated, on which unit prices are invited, are approximate only and each bidder shall make his own estimate from the contract drawings of the quantities required on each item and calculate his unit price bid for each item accordingly. Bids will be compared on the basis of number of units stated in the bidding schedule. Payment on the contract or unit price items will be based on the actual number of units installed in the completed work. No increases or decreases in the approximate quantities shall exceed twenty (20%) percent without approval of the City Manager.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in four duplicate originals, the day and year first above written.

"OWNER"

CITY OF PERKINS

By: _____

ATTEST

City Clerk

APPROVED as to form and legality this _____ day of _____, 20__.

CITY ATTORNEY

APPROVED by the City of Perkins this _____ day of _____, 20__.

"CONTRACTOR"

If an Individual: *(signature)* _____

doing business as: _____

If a Partnership: *(signature)* _____

By *(Printed Name and Title)*: _____

Names of other partners: _____

If a Corporation: *(signature)* _____

By *(Printed Name and Title)*: _____

ATTEST:

Business Address of Contractor

Secretary

(CORPORATE SEAL)

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, _____,
hereinafter called the Principal, and the _____
of, _____, a corporation duly organized under the laws of the State
of _____, hereinafter called the Surety, as Surety, are held and firmly bound unto
_____, hereinafter call the Obligee, in the sum of
_____ Dollars (\$_____), for the
payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal entered into a written Contract with said Obligee dated _____, for
_____, all in
compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of
_____.

WHEREAS, this bond is given in compliance with Title 61, Oklahoma Statutes 2001, Section 113(B)(3).

NOW THEREFORE, if said Principal shall pay or cause to be paid to Obligee all damage, loss, and expense which
may result by reason of defective materials and/or workmanship in connection with said work, occurring within a
period of one (1) year after acceptance of said project by Obligee; and if Principal shall pay or cause to be paid all
labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold
Obligee harmless from all damages, loss, and expense occasioned by, or resulting from, any failure whatsoever of
said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alternations in said Contract
and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or
any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each of which shall be deemed an
original, this _____ day of _____, 20_____.

WITNESS AS TO PRINCIPAL (PRINCIPAL
(BY: _____
(

WITNESS AS TO SURETY (SURETY
(BY: _____
(ATTORNEY-IN-FACT
(

IMPORTANT: Surety companies executing bonds must appear on the Treasury Department's most current list
(Circular 570 as amended) and be authorized to transact business in the State of Oklahoma. Attach a certified
Copy of the Power of Attorney.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, _____,
hereinafter called the Principal, and the _____
of, _____, a corporation duly organized under the laws of the State
of _____, hereinafter called the Surety, as Surety, are held and firmly bound unto
_____, hereinafter call the Obligee, in the sum of
_____ Dollars (\$_____), for the
payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal entered into a written Contract with said Obligee dated _____, for
_____, all in
compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of
_____.

WHEREAS, this bond is given in compliance with Title 61, Oklahoma Statutes 2001, Section 113(B)(2).

NOW THEREFORE, if said Principal shall, in all particulars, well, truly and faithfully perform and abide by said
Contract and each and every covenant, condition, and part thereof, and shall fulfill all obligations resting upon said
Principal by the terms of said Contract and said specifications, and if said Principal shall protect and save harmless
said Obligee from any pecuniary loss resulting from the breach of any of the items, covenants and conditions of said
Contract resting upon said Principal, the this obligation shall be null and void, otherwise to be and remain in full
force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alternations in said Contract
and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or
any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each of which shall be deemed an
original, this _____ day of _____, 20_____.

WITNESS AS TO PRINCIPAL (PRINCIPAL
(BY: _____

WITNESS AS TO SURETY (SURETY
(BY: _____
(ATTORNEY-IN-FACT

IMPORTANT: Surety companies executing bonds must appear on the Treasury Department's most current list
(Circular 570 as amended) and be authorized to transact business in the State of Oklahoma. Attach a certified
Copy of the Power of Attorney.

STATUTORY BOND

KNOW ALL MEN BY THESE PRESENTS, that we, _____,
hereinafter called the Principal, and the _____
of, _____, a corporation duly organized under the laws of the State
of _____, hereinafter called the Surety, as Surety, are held and firmly bound unto
_____, hereinafter call the Obligee, in the sum of
_____ Dollars (\$_____), for the
payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal entered into a written Contract with said Obligee dated _____, for
_____, all in
compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of
_____.

WHEREAS, this bond is given in compliance with Title 61, Oklahoma Statutes 2001, Sections 1 and 113(B)(1).
NOW THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred by said Principal or
subcontractors of said Principal who perform work in the performance of such contract, for labor and materials and
repairs to and parts for equipment used and consumed in the performance of said contract after the same becomes
due and payable the person, firm, or corporation entitled thereto may sue and recover on this bond, the amount so
due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alternations in said Contract
and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or
any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each of which shall be deemed an
original, this _____ day of _____, 20_____.

WITNESS AS TO PRINCIPAL ((_____
PRINCIPAL
(BY: _____

WITNESS AS TO SURETY ((_____
SURETY
(BY: _____
(ATTORNEY-IN-FACT

IMPORTANT: Surety companies executing bonds must appear on the Treasury Department's most current list
(Circular 570 as amended) and be authorized to transact business in the State of Oklahoma. Attach a certified
Copy of the Power of Attorney

CONTRACT SPECIFICATIONS

A. GENERAL

1. This Contract is intended to, and hereby does, provide for complete in place,

Roof Replacement on the following buildings

Thomas-Wilhite Public Library	101 East Thomas
Perkins City Hall	110 North Main
Gazebo (In front of City Hall)	110 North Main
Perkins Police Department	120 North Main

including all necessary work and material for a total job, whether or not such work and material is shown or implied in the plans and specifications.

2. All construction and materials shall conform to the City of Perkins and International Building Code, 2015, Standard Specifications. All work necessary to make for complete and operable roof systems as intended by these specifications. For which bid items are not provided, it shall be considered incidental work and the cost thereof shall be included in other appropriate bid items.

B. SITE CONDITIONS

The Contractor shall be responsible for familiarizing himself with surface and subsurface conditions.

C. UTILITY LOCATIONS

It shall be the duty of the Contractor to make final and exact determination of the location and extent of any utilities, and he will be liable for any expense resulting from damage to them. All utilities and all structures of any nature, whether below or above ground, that may be affected by the work shall be protected and maintained by the Contractor and shall not be disturbed or damaged by him during the progress of the work. Should the Contractor disturb, disconnect or damage any utility or any structure, all expenses of whatever nature arising from such disturbance or the replacement or repair thereof shall be borne by the Contractor. This provision shall apply whether or not said utility or structure is shown on the plans. All utility locations shown or not shown on these plans shall be the responsibility of the Contractor prior to excavation. Utility location telephone numbers are:

1-800-522-6543	Statewide
1-800-654-8349	Out of State

D. PROTECTION AND OPENING TO PEDESTRIANS AND TRAFFIC

The Contractor is required to receive permission from the City Manager to close any traffic lanes or alleys or roads during construction. No road shall be permanently or temporarily closed without prior approval by the City Manager. The Contractor shall conduct his work so as to interfere as little as possible with public travel, whether vehicular or pedestrian; whenever it is necessary to cross, obstruct, or temporarily close roads, driveways and walks, whether public or private. The Contractor shall, at his own expense, provide and maintain suitable and safe bridges, detours, barricades, signing, lighting, striping and/or other temporary expedients for the accommodation of public and private travel, and shall give reasonable notice to owners of private drives before interfering with them; provided, however, that such maintenance of traffic will not be

required at any point where the Contractor has obtained permission from the owner and/or tenant of private property, or from the authority having jurisdiction over public property involved to obstruct traffic at any designated point thereon and for the duration of whatever period of time as may be agreed upon.

E. MATERIALS & CONSTRUCTION

All materials and construction shall be in accordance with the International Building Code, 2015 Edition.

F. PROTECTION AND PRESERVATION OF PROPERTY AND LANDSCAPE

The Contractor will be solely and completely responsible for conditions of the job site, including safety of all persons and property during performance of the work. This requirement will apply continuously and not be limited to normal working hours. The Contractor shall furnish such watchmen, guards, fences, warning signs, lights and walkways, and shall take all other precautions as shall be necessary to prevent damage to persons or property. All structures and improvements damaged by the Contractor, his employees, subcontractors, or agents, shall be restored to a condition as good as when he entered upon the work.

G. ADMINISTRATION MATTERS

All permits, fees, and licenses required under City Ordinance not regulated by state or federal law will be collected.