



O K L A H O M A

Capital Improvement Plan

Updates Adopted March 10, 2020

Original Plan Adopted April 19, 2016

MISSION STATEMENT

The City of Perkins will provide high quality, innovative, and cost effective municipal services that enhance the lives of our citizens and the vitality of our businesses, by utilizing teamwork, demonstrating integrity, superior customer service, and continuous improvement.

CORE VALUES

Accountability

We accept responsibility for our personal and organizational decisions and actions while delivering cost effective and efficient services with the objective of doing our work right the first time.

Collaboration

We promote external partnerships with governmental, educational, business, nonprofit, neighborhood and faith-based community partners to the benefit of our customers.

Continuous Improvement

We provide the highest quality service with the resources available by promoting innovation and flexibility to meet the changing needs in the community.

Customer Focus

We deliver the highest quality, cost-efficient and most responsive services possible to our customers. We judge our success on one basis: The extent to which we are the location of choice in our region to live, visit, and conduct business.

Integrity

We value ethical conduct, public trust, and commit ourselves to personal and professional excellence. We are committed to upholding our position of public trust and to conduct ourselves responsibly by maintaining the highest moral and ethical standards.

Teamwork

We work together to plan, develop recommendations, deliver services and openly communicate with the public and each other by soliciting feedback and sharing information to achieve our goals.

Trust

We realize the perception of our organization is dependent upon the public's confidence in our commitment to our core values and to meeting the goals set collectively by the Mayor and City Council.

INTRODUCTION

The capital improvement plan (CIP) outlines the City's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and City Commission. The purpose of this plan is to forecast and match projected revenues and major capital needs over a five-year period. Capital planning is an important management tool that strengthens the linkage between community infrastructure needs and the financial capacity of the City.

The CIP is updated annually to ensure that it addresses new and changing priorities within the City.

CONTACT INFORMATION

If you have any questions regarding this document, please contact City Manager Bob Ernst at (405) 547-2445 or email citymanager@cityofperkins.net.

HOW IS THE CIP DEVELOPED?

The CIP is updated annually as part of the City's regular budget process. After departments submit their CIP requests annually, the City Manager and the Finance Director review and evaluate the proposed projects based on Mayor and City Commission priorities, infrastructure needs, the financial capacity of the city, and the impact the projects could have on the City's operating budget.

Once the projects are evaluated, recommendations are made as to the selection and timing of capital projects through future fiscal years. First-year projects are incorporated into the City Manager's recommended annual operating budget. The Mayor and City Commission are also presented the future, unappropriated, planning years for their consideration, review, and endorsement so that staff can proceed with planning and evaluation of potential capital projects.

CAPITAL IMPROVEMENT PLAN

The capital improvement plan is simply that – a plan. As such, projects are subject to change based on new or shifting service needs, the availability of funds, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor and City Commission. Because priorities can change, projects included in outward planning years are not guaranteed for funding.

CATEGORIES:

Capital Improvement projects are divided into nine categories:

1. *Public Safety (Emergency Management, Fire Department, Police Department, and Animal Control)*
2. *General Fund (City Administration, Municipal Court, Parks and Recreation, and Building Code/Code Enforcement)*
3. *Library*
4. *Streets & Alleys (Streets & Alleys and Drainage)*
5. *Water (Storage, wells, towers, other)*
6. *Wastewater (Sewer and Wastewater Treatment Plant)*
7. *Public Works*
8. *Red Bud Assisted Living Center*
9. *Oklahoma Territorial Plaza*

Key:

AC = Animal Control

BCE = Building Code/Code Enforcement

CH = City Administration

D = Drainage

EM = Emergency Management

FD = Fire Department

LIB = Library

LIBTR = Library Trust

MC = Municipal Court

OPS = Public Works Operations

OTP = Oklahoma Territorial Plaza

PL/Z = Planning/Zoning

PD = Police Department

P/R= Parks & Recreation

RB = Red Bud Assisted Living Center

SA = Streets/Alleys

SEW = Sewer

WA = Water Other

WS = Water Storage

WW = Water Wells

WWTP = Wastewater Treatment Plant

CONCLUSION

This Capital Improvement Plan allows the City of Perkins to identify, and plan for Capital Expenditures. These capital needs are identified by City Staff at the direction of the Mayor and City Commission. This is a living document that will be updated and edited as the many variables involved with budgeting and needs change.

This document will assist City Staff in preparing and presenting budgets to the Mayor and City Commission and will also ensure that taxpayer funds are spent in the most responsible way possible.

FIRST-YEAR (Fiscal Year 2021) CIP PROJECT HIGHLIGHTS

An estimated total expense of \$2,032,102 in capital projects has been identified for Fiscal Year 2021 (July 1, 2020 – June 30, 2021).

A list of all first-year projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		
		Public Safety Sales Tax	Other Funding	NOTES
EM	Ampride Siren	\$ 15,000	\$ -	
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
FD	Complete renovations to Station #2	\$ 16,000	\$ -	
FD	Rescue RAM (battery-operated)	\$ 12,000	\$ -	
FD	Bunker gear (4 sets)	\$ 7,400	\$ -	
FD	Fittings, replacement nozzles, etc.	\$ 3,100	\$ -	
FD	Brush truck (Payne County sales tax revenue)	\$ -	\$ 100,000	
FD	Storage/training building behind Station #2	\$ 45,000	\$ 30,000	Exploring additional funding
PD	Vehicle (2nd of three payments)	\$ 12,220	\$ -	
PD	Body cameras (3rd of five-year agreement)	\$ 5,862	\$ -	
PD	Interior Renovations	\$ 125,000	\$ -	
PD	Furnishing, equipment	\$ 10,000	\$ -	Still to come
PD	Vehicle (1st of three payments)	\$ 14,000	\$ -	
PD	Equipment for vehicle	\$ 14,000	\$ -	
PD	Laptops or tablets for 1/2 of officers (first 1/2 rec'd in FY18)	\$ 5,000	\$ -	
Total Public Safety Sales Tax		\$ 289,582	\$ 130,000	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Seal and re-stripe parking lot	\$ 2,000	\$ -	
Total Oklahoma Territorial Plaza		\$ 2,000	\$ -	

General Fund		General / Public Works Admin	Other Funding	Status
AC	Heater at shelter	\$ -	\$ 750	Bldg Fund
CH	Computers for Utilities, Payroll, Court	\$ 3,700	\$ -	
MC	Locking, rolling cart for court sessions	\$ 800	\$ -	
Total General Fund / Public Works Admin		\$ 4,500	\$ 750	

Library Trust		Library Trust Funds	Donation / Grant Funds	NOTES
LIBTR	New library project	\$ 7,000	\$ -	
	Total Library Trust	\$ 7,000	\$ -	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	NOTES
LIB	New library construction	\$ -	\$ 300,000	
LIB	New library loan (thru TBD)	\$ 20,000	\$ -	To Lib Trust
LIB	Existing library building misc.	\$ 2,000	\$ -	
LIB	New library building project	\$ -	\$ 100,000	CD?
	Library Capital Improvement	\$ 22,000	\$ 400,000	
SA	Zero-turn mower	\$ 15,000	\$ -	
SA	Camera for traffic light at Highway 33	\$ 2,500	\$ -	
SA	Tractor and mower (2nd of six payments)	\$ 10,284	\$ -	To PPWA
SA	Widen and improve Kirk Street (4th Street to Sadler Road)		\$ 1,000,000	In progress - GO Bond
	Streets/Alleys Capital Improvement	\$ 27,784	\$ 1,000,000	
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	
WS	Water tower maintenance set aside	\$ 5,000	\$ -	
WA	Automated Meter Readers loan	\$ 60,486	\$ -	To PPWA
WA	Vehicle (1st of four payments)	\$ 8,000	\$ -	To PPWA
WW	New well house #1	\$ 25,000	\$ 25,000	Possible REAP grant
WW	Standby generator, Sonic well	\$ 15,000	\$ -	
	Water Capital Improvement	\$ 123,486	\$ 25,000	
	No special projects identified	\$ -	\$ -	
	No special projects identified	\$ -	\$ -	
	Sewer Capital Improvement	\$ -	\$ -	
	Total Capital Improvement Sales Tax	\$ 173,270	\$ 1,425,000	
TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY21		\$ 2,032,102		

SECOND-YEAR (Fiscal Year 2022) CIP PROJECT HIGHLIGHTS

An estimated total expense of \$384,262 in capital projects has been identified for Fiscal Year 2022 (July 1, 2021 – June 30, 2022).

A list of all second-year projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		
Public Safety		Public Safety Sales Tax	Other Funding	NOTES
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
EM	Computers for Emergency Operations Center	\$ 10,000	\$ -	
EM	Televisions for Emergency Operations Center	\$ 5,000	\$ -	
FD	Bunker gear (4 sets)	\$ 7,400	\$ -	
FD	Wildland Gear (4 sets)	\$ 5,000		
PD	Vehicle (3rd of three payments)	\$ 11,000	\$ -	
PD	Vehicle (2nd of three payments)	\$ 13,000	\$ -	
PD	Body cameras (4th of five-year agreement)	\$ 5,862	\$ -	
PD	Vehicle & equipment	\$ 54,000	\$ -	
PD	Laptops or tablets for 1/2 of officers (to replace 1/2 rec'd in FY18)	\$ 7,500		
PD	Desk computers	\$ 2,000	\$ -	
	Total Public Safety Sales Tax	\$ 125,762	\$ -	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Pavilions repainted	\$ 3,000	\$ -	
OTP	Picnic tables painted	\$ 500	\$ -	
	Total Oklahoma Territorial Plaza	\$ 3,500	\$ -	

General Fund		General / Public Works Admin	Other Funding	NOTES
AC	Vehicle (used)	\$ 12,000	\$ -	
P/R	Fence at Peters Park	\$ 7,000	\$ -	
	Total General Fund / Public Works Admin	\$ 19,000	\$ -	

Library Trust		Library Trust Funds	Donation / Grant Funds	NOTES
LIB	New library project	\$ -	\$ -	
	Total Library Trust	\$ -	\$ -	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	NOTES
LIB	New library loan (thru TBD)	\$ 20,000	\$ -	To Lib Trust
LIB	Existing library building misc.	\$ 2,000	\$ -	
LIB	New library unexpected expenses	\$ 5,000	\$ -	
	Library Capital Improvement	\$ 27,000	\$ -	
SA	Tractor and mower (3rd of six payments)	\$ 11,000	\$ -	To PPWA
SA	Zero-turn mower	\$ 15,000	\$ -	
	Streets/Alleys Capital Improvement	\$ 26,000	\$ -	
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	
WS	Water tower maintenance set aside	\$ 5,000		
WA	Vehicle (2nd of four payments)	\$ 8,000	\$ -	To PPWA
WW	New well house #2	\$ 50,000	\$ -	
WW	Standby generator, well #7	\$ 15,000	\$ -	
WW	Synthetic Organic Chemicals (SOCs) testing, \$27,000 (this to occur every three years – next up 2025)	\$ 27,000	\$ -	
WW	Filter system replacement, Sonic Well (biennially)	\$ 10,000	\$ -	
	Water Capital Improvement	\$ 125,000	\$ -	
SEW	Pumps at Café 33 lift station	\$ 25,000	\$ 25,000	Possible REAP grant
SEW	Vehicle (1st of four payments)	\$ 8,000	\$ -	To PPWA
	Sewer Capital Improvement	\$ 33,000	\$ 25,000	
	Total Capital Improvement Sales Tax	\$ 211,000	\$ 25,000	

TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY22

\$ 384,262

THIRD-YEAR (Fiscal Year 2023) CIP PROJECT HIGHLIGHTS

An estimated total expense of \$430,562 in capital projects has been identified for Fiscal Year 2023 (July 1, 2022 – June 30, 2023).

A list of all third-year projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		NOTES
Public Safety		Public Safety Sales Tax	Other Funding	
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
EM	Vehicle (1st of three payments) + equipment	\$ 25,000	\$ -	
EM	Replace security cameras	\$ 7,000	\$ -	
FD	Wildland Gear (4 sets)	\$ 5,000	\$ -	
FD	Brush truck	\$ -	\$ 100,000	
FD	Brush truck misc. expense	\$ 1,000	\$ -	
FD	Bunker gear (4 sets)	\$ 7,400	\$ -	
PD	Body cameras (5th of five-year agreement)	\$ 5,862	\$ -	
PD	Vehicle (3rd of three payments)	\$ 13,000	\$ -	
PD	Vehicle with equipment	\$ 55,000	\$ -	
Total Public Safety Sales Tax		\$ 124,262	\$ 100,000	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Repaint inside of Vassar Community Center	\$ 2,500	\$ -	
OTP	Repaint inside of Old Church	\$ 5,000	\$ -	
Total Oklahoma Territorial Plaza		\$ 7,500	\$ -	

General Fund		General / Public Works Admin	Other Funding	NOTES
CH	Heating/AC unit	\$ 10,000	\$ -	
MC	Laptop	\$ 1,000	\$ -	
P/R	Infield dirt, Dickson Park	\$ 2,000	\$ -	
P/R	Gravel for parking lots at Dickson and Peters Parks	\$ 1,800	\$ -	
Total General Fund / Public Works Admin		\$ 14,800	\$ -	

Library Trust		Library Trust Funds	Donation / Grant Funds	NOTES
LIBTR	New library project	\$ -	\$ -	
	Total Library Trust	\$ -	\$ -	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	NOTES
LIB	New library loan (thru TBD)	\$ 20,000	\$ -	To Lib Trust
LIB	Repairs / maintenance	\$ 2,000	\$ -	
	Library Capital Improvement	\$ 22,000	\$ -	
SA	Vehicle	\$ 25,000	\$ -	
SA	Tractor and mower (4th of six payments)	\$ 11,000	\$ -	To PPWA
	Streets/Alleys Capital Improvement	\$ 36,000	\$ -	
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	
WS	Water tower maintenance set aside	\$ 5,000	\$ -	
WA	Vehicle (3rd of four payments)	\$ 8,000	\$ -	To PPWA
	Water Capital Improvement	\$ 23,000	\$ -	
SEW	Vehicle (2nd of four payments)	\$ 8,000	\$ -	To PPWA
SEW	Lift station at RV Park	\$ 95,000	\$ -	
	Sewer Capital Improvement	\$ 103,000	\$ -	
	Total Capital Improvement Sales Tax / Other Funding	\$ 184,000	\$ -	
TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY23		\$ 430,562		

FOURTH-YEAR (Fiscal Year 2024) CIP PROJECT HIGHLIGHTS

An estimated total expense of \$270,850 in capital projects has been identified for Fiscal Year 2024 (July 1, 2023 – June 30, 2024).

A list of all fourth-year projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		NOTES
Public Safety		Public Safety Sales Tax	Other Funding	
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
EM	Vehicle (2nd of three payments)	\$ 15,000	\$ -	
FD	Personal protective equipment	\$ 10,000	\$ -	
FD	Helmets, boots, etc.	\$ 1,500	\$ -	
FD	Bunker gear (4 sets)	\$ 7,400	\$ -	
FD	Wildland Gear (4 sets)	\$ 5,000	\$ -	
PD	Body cameras (new agreement?)	\$ 6,000	\$ -	
PD	Laptops or tablets for 1/2 of officers (to replace 1/2 rec'd in FY21)	\$ 7,500	\$ -	
PD	Desk computers	\$ 2,000	\$ -	
Total Public Safety Sales Tax		\$ 59,400	\$ -	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Replace appliances	\$ 2,000	\$ -	
OTP	Playground mulch	\$ 1,750	\$ -	
Total Oklahoma Territorial Plaza		\$ 3,750	\$ -	

General Fund		General / Public Works Admin	Other Funding	NOTES
P/R	Pavilion at Peters Park	\$ 20,000	\$ -	
P/R	Batting cages	\$ 2,000	\$ -	
P/R	Playground mulch	\$ 1,700	\$ -	
Total General Fund / Public Works Admin		\$ 23,700	\$ -	

Library Trust		Library Trust Funds	Donation / Grant Funds	NOTES
LIBTR	New library project	\$ -	\$ -	
	Total Library Trust	\$ -	\$ -	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	NOTES
LIB	New library loan (thru TBD)	\$ 20,000		To Lib Trust
LIB	Repairs / maintenance	\$ 2,000	\$ -	
	Library Capital Improvement	\$ 22,000	\$ -	
SA	Tractor and mower (5th of six payments)	\$ 11,000	\$ -	To PPWA
	Streets/Alleys Capital Improvement	\$ 11,000	\$ -	
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	
WS	Water tower maintenance set aside	\$ 5,000		
WW	Filter system replacement, Sonic Well (biennially)	\$ 10,000	\$ -	
WA	Vehicle (4th of four payments)	\$ 8,000	\$ -	To PPWA
WW	Standby generator, well #1	\$ 15,000	\$ -	
	Water Capital Improvement	\$ 48,000	\$ -	
SEW	Pumps at Williams grocery store lift station	\$ 95,000	\$ -	
SEW	Vehicle (3rd of four payments)	\$ 8,000	\$ -	To PPWA
	Sewer Capital Improvement	\$ 103,000	\$ -	
	Total Capital Improvement Sales Tax / Other Funding	\$ 184,000	\$ -	
TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY24		\$ 270,850		

FIFTH-YEAR (Fiscal Year 2025) CIP PROJECT HIGHLIGHTS

An estimated total expense of \$425,400 in capital projects has been identified for Fiscal Year 2025 (July 1, 2024 – June 30, 2025).

A list of all fifth-year projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		NOTES
Public Safety		Public Safety Sales Tax	Other Funding	
EM	Vehicle (3rd of three payments)	\$ 15,000	\$ -	
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
FD	Self-Contained Breathing Apparatus (SCBA) cylinders (eight)	\$ 4,000	\$ -	
FD	Bunker gear (4 sets)	\$ 7,400	\$ -	
FD	Wildland Gear (4 sets)	\$ 5,000	\$ -	
PD	Vehicle with equipment	\$ 54,000	\$ -	
PD	Laptops or tablets for 1/2 of officers (to replace 1/2 rec'd in FY22)	\$ 7,500	\$ -	
PD	Body cameras (new agreement?)	\$ 6,000	\$ -	
Total Public Safety Sales Tax		\$ 103,900	\$ -	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Replace security cameras	\$ 1,000	\$ -	
Total Oklahoma Territorial Plaza		\$ 1,000	\$ -	

General Fund		General / Public Works Admin	Other Funding	NOTES
CH	Computers for Customer Service, Admin. Asst.	\$ 2,000	\$ -	
P/R	Zero-turn commercial-grade mower (1st of three payments)	\$ 5,500	\$ -	
Total General Fund / Public Works Admin		\$ 7,500	\$ -	

Library Trust		Library Trust Funds	Donation / Grant Funds	NOTES
LIBTR	New library project	\$ -	\$ -	
	Total Library Trust	\$ -	\$ -	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	NOTES
LIB	New library loan (thru TBD)	\$ 20,000	\$ -	To Lib Trust
LIB	Repairs / maintenance	\$ 2,000	\$ -	
	Library Capital Improvement	\$ 22,000	\$ -	
SA	West Stumbo Overlay	\$ 50,000	\$ -	
SA	Vehicle	\$ 30,000	\$ -	
SA	Tractor and mower (6th of six payments)	\$ 11,000	\$ -	To PPWA
	Streets/Alleys Capital Improvement	\$ 91,000	\$ -	
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	
WS	Water tower maintenance set aside	\$ 5,000	\$ -	
WW	Synthetic Organic Chemicals (SOCs) testing, \$27,000 (occurs every three years – next up 2028)	\$ 27,000	\$ -	
WW	Standby generator, well #2	\$ 15,000	\$ -	
WW	Renovation of #7 well house	\$ 55,000	\$ -	
	Water Capital Improvement	\$ 112,000	\$ -	
WWTP	Roof repairs	\$ 15,000	\$ -	
SEW	Vehicle (4th of four payments)	\$ 8,000	\$ -	To PPWA
SEW	Jetter	\$ 65,000	\$ -	
	Sewer Capital Improvement	\$ 88,000	\$ -	
	Total Capital Improvement Sales Tax / Other Funding	\$ 313,000	\$ -	
TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY25		\$ 425,400		

UNFUNDED PROJECTS

An estimated total expense of \$825,000 in capital projects are identified, but unfunded.

DEPARTMENT		FUNDING SOURCE		
Public Safety		Public Safety Sales Tax		NOTES
FD	Vehicle storage building construction behind Station #1	\$	70,000	
PD	File room in PD/FD storage building	\$	1,000	
	Total Public Safety Sales Tax	\$	71,000	
Oklahoma Territorial Plaza		OTP		NOTES
OTP	Americans with Disabilities Act door (Vassar)	\$	5,000	
OTP	Floor buffer	\$	3,000	
	Total Oklahoma Territorial Plaza	\$	8,000	
General Fund		General / Public Works Admin		NOTES
AC	Animal shelter new building	\$	60,000	Grants / donations
BCE	Nuisance building abatement (x 5 years)	\$	50,000	Would like to do annually
P/R	Vehicle (used)	\$	12,000	\$
P/R	Sprinkler system, Peters Park	\$	5,000	
	Total General Fund / Public Works Admin	\$	127,000	

Library Trust	Library Trust Funds	NOTES
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Total Library Trust \$ -

Capital Improvement Sales Tax	Capital Improvement Sales Tax	NOTES
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Library Capital Improvement \$ -

SA	Drainage on E. Chantry to N.E. 1st to Thomas	\$	5,000	
SA	Street overlay	\$	55,000	\$ -
SA	Overlay, as needed (x 5 years)	\$	125,000	Would like to do annually
SA	Thermal plastic street striping machine	\$	9,000	
	Streets/Alleys Capital Improvement	\$	194,000	

WA	Adding/locating valve installation (x 5 years)	\$	25,000	Would like to do annually
WA	Hydrant replacement/Improvements (x 5 years)	\$	25,000	Would like to do annually
WA	Rehab Standpipe B (Knipe Street)	\$	80,000	DEQ directed
WA	Rehab Standpipe A (Pogue Street)	\$	85,000	DEQ directed
	Water Capital Improvement	\$	215,000	

SEW	Sewer line annual replacement (x 5 years)	\$	100,000	Would like to do annually
	Sewer Capital Improvement	\$	100,000	

OPS	Shop building	\$	80,000	
OPS	Vehicle	\$	30,000	
	Public Works Operations Capital Improvement	\$	110,000	

Total Capital Improvement Sales Tax / Other Funding \$ **619,000**

TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY25 \$ **825,000**

APPENDIX 1

FISCAL YEAR 2020 ACCOMPLISHMENTS

An estimated total expense of \$1,730,543 in capital projects has been completed, or is in progress for Fiscal Year 2020 (July 1, 2019 – June 30, 2020). A list of these projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		
Public Safety		Public Safety Sales Tax	Other Funding	NOTES
EM	Unspecified (replacing grant funds)	\$ 5,000	\$ -	
PD	Vehicle (1st of three payments)	\$ 12,220	\$ -	☑
PD	Equipment for vehicle	\$ 14,000	\$ -	☑
PD	Interior Renovations	\$ 125,000	\$ -	Still to come
PD	Furnishing, equipment	\$ 10,000	\$ -	Still to come
PD	Tasers	\$ 10,000	\$ -	Still to come
PD	Body cameras (2nd of five-year agreement)	\$ 5,112	\$ -	☑
FD	Battery-powered rescue tool	\$ 9,599	\$ 9,545	☑
FD	Rescue truck (Payne County sales tax)	\$ 1,000	\$ 250,000	In progress
FD	Vehicle exhaust system for Station 1	\$ -	\$ 12,500	Seeking grant
Total Public Safety Sales Tax		\$ 191,931	\$ 272,045	

Oklahoma Territorial Plaza		OTP	Other Funding	NOTES
OTP	Alarm system	\$ 514		☑
OTP	Splash pad repairs/improvements as part of Stillwater Medical Center Foundation grant (fence, water line, update program), two new features, new signage	\$ -	\$ 20,000	☑ Stillwater Medical Ctr Foundation grant
OTP	Repairs & maintenance (broken door on gas station, garbage disposal, splash pad sign)	\$ 754	\$ -	☑
OTP	Privacy fence on south side of Vassar Community Center	\$ 8,450	\$ 3,000	☑ Perkins Community Foundation
Total Oklahoma Territorial Plaza		\$ 9,718	\$ 23,000	

General Fund or Public Works Admin		General / Public Works Admin	Other Funding	NOTES
MC	Locking, rolling cart for court sessions	\$ -	\$ -	Move to another year
CH	Website rebuild (current platform no longer being supported), (2nd of two payments)	\$ 3,550	\$ -	<input checked="" type="checkbox"/>
CH	Computer replacement	\$ 2,921	\$ -	<input checked="" type="checkbox"/>
CH	Refrigerator	\$ 493	\$ -	<input checked="" type="checkbox"/>
CH	Roof replacement, gutters, et al	\$ 7,129	\$ 35,513	<input checked="" type="checkbox"/> OMAG
LIB	Roof replacement, gutters, et al	\$ 3,839	\$ 19,122	<input checked="" type="checkbox"/> OMAG
PD	Roof replacement, gutters, et al	\$ 2,742	\$ 13,659	<input checked="" type="checkbox"/> OMAG
PD	Computer replacement	\$ 825		
P/R	Sprinkler Repairs at Dickson Park	\$ -	\$ 1,250	<input checked="" type="checkbox"/> CFC Grant
P/R	Holiday decorations	\$ 2,182	\$ -	<input checked="" type="checkbox"/>
AC	Electrical work at animal shelter	\$ -	\$ 1,385	<input checked="" type="checkbox"/> Bldg Fund
WW	SCADA system for all wells	\$ 62,000	\$ -	Still to come - OWRB Refund
Total General Fund / Public Works Admin		\$ 85,679	\$ 70,930	

Library Trust	Library Trust Funds	Donation / Grant Funds	NOTES
LIBTR New library project	\$ -	\$ -	TBD
Total Library Trust	\$ -	\$ -	

Capital Improvement Sales Tax	Capital Improvement Sales Tax	Other Funding	NOTES
LIB New library cost estimating	\$ 3,950	\$ -	<input checked="" type="checkbox"/>
LIB Cordless phone system	\$ 434	\$ -	<input checked="" type="checkbox"/>
LIB Renovate meeting room exit door	\$ 15,616	\$ -	In progress
Library Capital Improvement	\$ 20,000	\$ -	
SA Widen and improve Kirk Street (4th Street to Sadler Road)	\$ -	\$ 800,000	In progress
SA Kirk Street project unforeseen expenses	\$ 8,103	\$ -	Still to come
SA Hwy 33/Main traffic light processor	\$ 8,500	\$ -	<input checked="" type="checkbox"/>
SA Tractor and mower (1st of six payments)	\$ 10,284	\$ -	<input checked="" type="checkbox"/>
Streets/Alleys Capital Improvement	\$ 26,887	\$ 800,000	
WA Rehab Standpipe B (Knipe Street)	\$ -	\$ -	Move to another year
WA Rehab Standpipe A (Pogue Street)	\$ -	\$ -	Move to another year
WA Flow meter	\$ 4,882	\$ -	In progress
WA Upgrade hot rod system for automated meter program	\$ 8,000	\$ -	In progress
WA SCADA system for wells	\$ 70,000	\$ -	
WA Highway 33 waterline crossing	\$ 34,113	\$ 34,113	In progress - REAP grant
WA Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	<input checked="" type="checkbox"/>
Water Capital Improvement	\$ 126,995	\$ 34,113	
SEW Sewer Line Replacement, 500 Block of N. Main Street, REAP grant	\$ 150	\$ 27,000	<input checked="" type="checkbox"/>
SEW Mini excavator	\$ -	\$ 31,000	Seek funding
WWTP Rebuild Post EQ pumps and motors	\$ 6,900	\$ -	In progress
WWTP Computer	\$ 800	\$ -	<input checked="" type="checkbox"/>
Sewer Capital Improvement	\$ 7,850	\$ 58,000	
Total Capital Improvement Sales Tax	\$ 181,732	\$ 892,113	

FISCAL YEAR 2019 ACCOMPLISHMENTS

An estimated total expense of \$2,083,058 in capital projects was completed for Fiscal Year 2019 (July 1, 2018 – June 30, 2019). A list of these projects and their estimated costs can be found below.

DEPARTMENT		FUNDING SOURCE		
Public Safety		Public Safety Sales Tax	Other Funding	Status
EM	Computers (two) for Emergency Operations Center	\$ 4,282	\$ -	☑
FD	Personal protective equipment (PPE) (five sets), (finish outfitting for the five sets of gear received through grant in Fiscal Year 2018)	\$ 1,625	\$ -	☑
FD	Personal protective equipment (PPE) (five sets)	\$ 8,140	\$ -	☑
FD	Self-Contained Breathing Apparatus (SCBA) cylinders (eight)	\$ 7,690	\$ -	☑
FD	Helmets (20) and boots	\$ 8,140	\$ -	☑
FD	Misc. hoods, gloves, etc.	\$ 1,000	\$ -	☑
FD	Bunker Gear (6 sets)	\$ 13,660		☑
FD	Bunker Gear (6 sets)		\$ 15,600	Grant funding
FD	Fire station renovations	\$ 6,950	\$ -	☑
FD	Fire department laptop	\$ 1,000	\$ -	☑
FD	Command Vehicle		\$ 47,489	Payne Co. Funds
FD	Drone	\$ 2,795		☑
PD	File room in PD/FD storage building	\$ -	\$ -	Still to come
PD	Vehicle, \$32,814, + equipment, \$18,000	\$ 44,598	\$ -	☑
PD	Laptops or tablets for all officers (second half)	\$ -	\$ -	Still to come
PD	Body cameras (1st of five-year agreement)	\$ 5,862	\$ -	☑
PD	Replace electronic lock system on front door of police department	\$ 2,853	\$ -	☑
PD	Radar for existing vehicle	\$ 1,409	\$ -	☑
PD	Stop sticks	\$ 2,933	\$ -	☑
	Total Public Safety Sales Tax	\$ 112,937	\$ 63,089	

Oklahoma Territorial Plaza		OTP	Other Funding	Status
OTP	Windows and doors tinted	\$ 550	\$ -	☑
OTP	Power washer	\$ 309	\$ -	☑
OTP	Splash pad repairs/improvements as part of Stillwater Medical Center Foundation grant (fence, water line, update program), two new features, new signage	\$ -	\$ 20,000	Still to come
	Total Oklahoma Territorial Plaza	\$ 859	\$ 20,000	

General Fund		General / Public Works Admin	Other Funding	Status
MC	Locking, rolling cart for court sessions	\$ -	\$ -	Still to come
P/R	Zero-turn commercial-grade mower (lease/purchase, 3rd of 3 payments)	\$ 5,018	\$ -	<input checked="" type="checkbox"/>
CH	Website rebuild (current platform no longer being supported), (1st of two payments)	\$ 5,000	\$ -	<input checked="" type="checkbox"/>
CH	City Hall remodel to yield two additional rooms	\$ 24,015	\$ -	<input checked="" type="checkbox"/>
CH	City Hall internet & phone installation; furniture for new office space	\$ 500	\$ -	<input checked="" type="checkbox"/>
FD	Security camera Fire Station #2	\$ -	\$ 2,080	<input checked="" type="checkbox"/>
P/R	Dickson Park field lights oil switch replacement (OG&E donated)	\$ -	\$ -	<input checked="" type="checkbox"/>
LIB	Tablets for patron use (grant)		\$ 4,400	Grant
Total General Fund / Public Works Admin		\$ 34,533	\$ 6,480	

Library Trust		Library Trust Funds	Donation / Grant Funds	Status
LIBTR	New library roof project	\$ 13,875	\$ 25,000	Friends of Library donation
Total Library Trust		\$ 13,875	\$ 25,000	

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding	Status
LIB	New library roof project	\$ 11,000	\$ -	<input checked="" type="checkbox"/>
LIB	Sewer line repair	\$ 3,215	\$ -	<input checked="" type="checkbox"/>
Library Capital Improvement		\$ 14,215	\$ -	
SA	Streetlights	\$ 74,389	\$ -	<input checked="" type="checkbox"/>
Streets/Alleys Capital Improvement		\$ 74,389	\$ -	
WW	"Sonic" well (\$43,754 prior FY's = \$502,137 project total) CDBG grant \$199,999 & Bond Construction funding \$16,812	\$ 285,326	\$ 216,811	CDBG & Bond Funds
WA	Annual funds set aside for AMR Meter replacement through 2032	\$ 10,000	\$ -	<input checked="" type="checkbox"/>
WA	OWRB loan for automatic meter replacement (3rd of five payments)	\$ 60,486	\$ -	<input checked="" type="checkbox"/>
WW	Well house renovations as required by DEQ	\$ 16,000	\$ -	<input checked="" type="checkbox"/>
WW	Synthetic Organic Chemicals (SOCs) testing (due every three years)	\$ 22,405	\$ -	<input checked="" type="checkbox"/>
WS	Overflow pad at standpipe	\$ 450	\$ -	<input checked="" type="checkbox"/>
Water Capital Improvement		\$ 394,667	\$ 216,811	

SEW	Café 33 lift station repairs	\$	6,647	\$	-	<input checked="" type="checkbox"/>
WWTP	Lift Station A/escalator repairs	\$	26,332	\$	-	<input checked="" type="checkbox"/>
SEW	Sewer Line Replacement, 500 Block of N. Main Street, REAP grant	\$	-	\$	-	Still to come
	Sewer Capital Improvement	\$	32,979	\$	-	
	Total Capital Improvement Sales Tax	\$	516,250	\$	216,811	

GO Bond	2016 Bond Funds	Other Funding	Status
WA Elevated Water Tower - Highway 33	\$ 1,024,117	\$ -	<input checked="" type="checkbox"/>
Total Library Trust	\$ 1,024,117	\$ -	

Red Bud Assisted Living Center	Red Bud	Other Funding	Status
RB Vehicle for administrative needs (2nd of three payments)	\$ 3,470	\$ -	
RB Tile in activity room	\$ 3,054	\$ -	<input checked="" type="checkbox"/>
RB Carpet in hallway	\$ 10,088	\$ -	<input checked="" type="checkbox"/>
RB Repair/replace resident room shower trim	\$ -	\$ -	Still to come
RB Replace heat/air units in resident rooms (five more to make seven total)	\$ 7,500	\$ -	<input checked="" type="checkbox"/>
RB Roof repairs	\$ -	\$ -	Still to come
RB Paging system	\$ 20,296	\$ -	<input checked="" type="checkbox"/>
RB Commercial dryer & venting	\$ 4,700	\$ -	<input checked="" type="checkbox"/>
Red Bud Assisted Living	\$ 49,108	\$ -	

TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS
EXPENDITURES FY19 **\$ 2,083,058**

Unfunded Projects

OTP	Seal and re-stripe parking lot	\$	2,000	FY21
P/R	Marquee sign for Peters Park	\$	1,000	Vinyl banners
PD	Police department interior renovations	\$	125,000	FY20
RB	Oven	\$	6,000	FY20
RB	Electrical work on front sign	\$	2,000	FY20
RB	Replace heat/air units in resident rooms (one more to make eight total)	\$	1,500	FY20
SEW	Sewer line annual replacement	\$	20,000	FY20
SEW	Vehicle	\$	29,000	FY21
WA	Adding/locating valve installation annually	\$	5,000	
WA	Rehab Standpipe A (Pogue Street)	\$	85,000	
WA	Vehicle, payment one of four	\$	7,000	
WA	Water tower maintenance contract	\$	10,000	
	Total Unfunded	\$	293,500	

FISCAL YEAR 2018 ACCOMPLISHMENTS

An estimated total of \$1,459,388 in capital projects was completed for Fiscal Year 2018.

DEPARTMENT		FUNDING SOURCE	
Public Safety		Public Safety Sales Tax	Other Funding
FD	Station #1 modifications	\$ 47,092	\$ -
FD	Command truck (Payne County sales tax)	\$ -	\$ 47,410
PD	Laptops or tablets for all officers (partial completion this year)	\$ 6,000	\$ -
PD	Handguns	\$ 2,856	\$ -
PD	Handheld radios	\$ 4,668	\$ -
EM	Replace one storm siren (Main St.)	\$ 18,368	\$ -
EM	Generator for City Hall/PD	\$ 18,034	\$ -
EM	Security cameras Highway 33 water tower and Oklahoma Territorial Plaza	\$ 4,575	\$ -
EM	Replace storm siren (Methodist & Kirk)	\$ 14,368	\$ -
Total Public Safety Sales Tax		\$ 115,961	\$ 47,410

Oklahoma Territorial Plaza		OTP	Other Funding
OTP	Resurface and repaint splash pad	\$ 6,875	\$ -
OTP	Water heater, Vassar Center	\$ 925	\$ -
OTP	Playground mulch	\$ 1,500	\$ -
Total Oklahoma Territorial Plaza		\$ 9,300	\$ -

General Fund		General / Public Works Admin	Other Funding
P/R	Zero-turn commercial-grade mower (2nd of three payments)	\$ 5,000	\$ -
Total General Fund / Public Works Admin		\$ 5,000	\$ -

Library Trust		Library Trust Funds	Donation / Grant Funds
LIBTR	Roof engineering	\$ 1,035	\$ -
Total Library Trust		\$ 1,035	\$ -

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding
LIB	New library truss project	\$ 17,500	\$ -
	Library Capital Improvement	\$ 17,500	\$ -
SA	School zone crossing signs with flashing lights (set at each crosswalk) (REAP grant)	\$ 16,450	\$ 17,000
SA	Zero-turn mower engine replacement	\$ 2,834	\$ -
SA	Tree trimming along Highway 33	\$ 2,600	\$ -
SA	Maintenance agreement, traffic lights	\$ 1,160	\$ -
	Streets/Alleys Capital Improvement	\$ 23,044	\$ 17,000
WS	New water tower located at 503 E. Highway 33 (GO Bond)	\$ -	\$ 1,024,117
WA	Hydrant annual replacements	\$ 3,000	\$ -
WA	Annual funds set aside for AMR Meter replacement	\$ 10,000	\$ -
WA	OWRB loan for automatic meter replacement (year 2)	\$ 63,147	\$ -
WA	Main Street fire hydrants (two)	\$ 9,000	\$ -
WW	Sonic well to-date (FY 16, 17, 18)	\$ 43,754	\$ -
	Water Capital Improvement	\$ 128,901	\$ 1,024,117
SEW	"Push" sewer camera	\$ 7,900	\$ -
SEW	Jetter repair	\$ 7,835	\$ -
SEW	WWTP Lift A repairs	\$ 28,281	\$ -
	Sewer Capital Improvement	\$ 44,016	\$ -
Total Capital Improvement Sales Tax / Other Funding		\$ 213,461	\$ 1,041,117

Red Bud Assisted Living Center		Red Bud	Other Funding
RB	Replace light fixtures	\$ 5,345	
RB	Replace two AC/Heating room units	\$ 4,150	
RB	Security cameras, six additional	\$ 3,330	
RB	Red Bud vehicle for administrative needs (lease/purchase, 1	\$ 3,470	
RB	Medication cart	\$ 2,101	
RB	Fire suppression system repair	\$ 5,120	
RB	Ice dispensing machine	\$ 1,788	
RB	Washing machine	\$ 800	
	Red Bud Assisted Living	\$ 26,104	\$ -

TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS **\$ 1,459,388**
EXPENDITURES FY19

FISCAL YEAR 2017 ACCOMPLISHMENTS

An estimated total of \$484,699 in capital projects was completed for Fiscal Year 2017.

DEPARTMENT		FUNDING SOURCE	
Public Safety		Public Safety Sales Tax	Other Funding
EM	Generator for Emergency Operations Center	\$ 7,000	\$ -
EM	Air conditioner for Emergency Operations Center	\$ 1,000	\$ -
EM	Siren refurbished put into service at Ampride location	\$ 15,000	\$ -
PD	Vehicles (2)	\$ 80,000	\$ -
PD	Offender Data Information System (ODIS) server	\$ 6,500	\$ -
FD	Completion of Fire Station 1 Phase 1 renovations (roof, entranceway, overhead doors) (two-year project)	\$ 29,262	\$ -
	Total Public Safety Sales Tax	\$ 138,762	\$ -
Oklahoma Territorial Plaza		OTP	Other Funding
OTP	Mower, vacuum, signs	\$ 539	\$ -
	Total Oklahoma Territorial Plaza	\$ 539	\$ -
General Fund		General / Public Works Admin	Other Funding
CH	File room built in PD/FD storage building	\$ 500	\$ -
CH	Telephone system	\$ 10,000	\$ -
BCE	International Building Code	\$ 1,500	\$ -
P/R	Sprinkler system repairs at Dickson Park	\$ 2,500	\$ -
P/R	Zero-turn commercial-grade mower (1st of three payments)	\$ 5,000	\$ -
	Total General Fund / Public Works Admin	\$ 19,500	\$ -
Library Trust		Library Trust Funds	Donation / Grant Funds
LIBTR	Roof inspection	\$ 800	\$ -
LIBTR	Architect	\$ 5,000	\$ -
LIBTR	Floor tile removal of asbestos	\$ 6,500	\$ -
	Total Library Trust	\$ 12,300	\$ -

Capital Improvement Sales Tax		Capital Improvement Sales Tax	Other Funding
LIB	Americans with Disabilities Act (ADA) front door installation	\$ 3,000	\$ -
	Library Capital Improvement	\$ 3,000	\$ -
SA	Battery back-ups for traffic lights	\$ 10,000	\$ -
SA	Replace green lights in traffic light at Hwy 33 & 177 North	\$ 1,300	\$ -
	Streets/Alleys Capital Improvement	\$ 11,300	\$ -
WS	Exterior and interior refurbishment of old water tower; new fence constructed pursuant to Department of Environmental Quality (DEQ) specifications	\$ 201,688	\$ -
WA	Annual funds set aside for AMR Meter replacement	\$ 10,000	\$ -
WA	OWRB loan for automatic meter replacement (year 1)	\$ 3,147	\$ -
WA	GIS map of water lines, as part of the new water tower construction process	\$ 26,554	\$ -
	Water Capital Improvement	\$ 241,389	\$ -
WWTP	Grinder pumps	\$ 35,000	\$ -
SEW	GIS Map of sewer lines	\$ 10,000	\$ -
SEW	Sewer line with Iowa Tribe	\$ 6,109	\$ -
	Sewer Capital Improvement	\$ 51,109	\$ -
Total Capital Improvement Sales Tax / Other Funding		\$ 306,798	\$ -

Red Bud Assisted Living Center		Red Bud	Other Funding
RB	Kitchen water heater	\$ 5,000	\$ -
RB	New clothes dryers (2)	\$ 800	\$ -
RB	Parking lot paint and Seal-Coat	\$ 1,000	\$ -
	Red Bud Assisted Living	\$ 6,800	\$ -
RB			
TOTAL CAPITAL IMPROVEMENT / OUTLAY PROJECTS EXPENDITURES FY19		\$ 484,699	